

STATE LIBRARY BOARD  
REGULAR MEETING  
First Quarter 2015-2016  
November 13, 2015

AGENDA

10:00 a.m.

Call to Order: Dr. Josephine Bell, Chairperson

A. Approval of Minutes [August 14, 2015]

Unfinished Business

B. FY2016 Agency Funding/ Administration Report

C. State Aid and Scholarships

D. Grants and Special Projects

New Business

E. State Aid FY2016/Scholarships

F. Reports/Travel and Correspondence

G. Board Information/Election of Officers

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STATE LIBRARY BOARD  
MINUTES  
Fourth Quarter 2014-2015  
August 14, 2015

The State Library Board convened at 10:10 a.m. on August 14, 2015, in the Bessie B. Moore room at the Arkansas State Library. Members present were JoAnn Campbell, Deborah Kirby, Deborah Knox, Bucky Ellis, Martine Ferguson and JoAnn Cooper. Staff present included State Librarian Carolyn Ashcraft, Dwain Gordon, and Brandy Bryant. Phyllis Bell (Governor's office) and Julie Chavis (Attorney General's office) were also in attendance.

Vice-Chair Jo Ann Campbell called the meeting to order. Ashcraft reported that Dr. Jo Bell (Chair) was unable to attend the meeting due to medical reasons. She also mentioned that Deborah Knox is a first-time grandmother and offered congratulations on the recent birth of her grandson. Ashcraft introduced John McGraw, the new director of the Faulkner County Library.

Campbell asked for corrections or additions to the minutes of the May 1, 2015, meeting. A motion was made by Knox and seconded by Ellis to approve the minutes as submitted. Motion carried.

Ashcraft reported that Hodges was out of the office for continuing education purposes and provided commentary on the items in Tab B, beginning with [B1] the completion of the audit for FY2014. There were no findings in the preliminary report. Once the final report is filed and reviewed, Legislative Audit will submit the final report to the board.

In reference to State Aid in Tab E, Hodges has prepared the FY2016 formulaic calculations with only one change – the population numbers have been updated to the 2013 census population estimates. The Recommendation Summary will be reviewed in E2.

Ashcraft pointed the board to items B2, which contained the State general revenue distribution for FY2015 ending June 30, 2015, and commented that all items were within the budget and reflected a balance of \$60,056 – which she attributed to salary savings. As previously reported, all vacant positions are frozen and the agency is waiting the beginning of the new fiscal year in order to request the positions be unfrozen and advertised. The State general revenue distribution for FY2016 was found in B3, followed by the Federal LSTA revenue distribution for FY2015 in B4 and for FY2016 in B5. She stated that the finances are in good shape.

Ashcraft reviewed Tab C and the Standards for State Aid [C1], the Rules Governing Distribution of Scholarship Assistance [C2] and the Scholarship Assistance Application [C3]. Ashcraft reminded those in attendance that the scholarship assistance is a commitment and there is the requirement that the individual remain employed in an Arkansas public library for a period of one year upon completion of the degree. If the individual does not complete the degree, the funds must be repaid. If the individual does not remain employed in an Arkansas public library, the funds must be repaid.

The report on Grants and Special Projects began [D1] with a comment from Hall that there was no updated LSTA information. However, the remainder of her report was a review of the upcoming Arkansas Library Leadership Institute (ALL-In) to be held November 4-6 at DeGray Lake Resort State Park. Maureen Sullivan, past president of the American Library Association, will be the facilitator. At the time of the report, 33 individuals had applied for participation, with a good mix of all types of libraries. The cost of the Institute will be \$300 per person, which covers lodging/meals/materials.

Ashcraft began the review of Tab E with the list of Public Library Systems Qualifying for State Aid [E1], with the change to list Anna Bates as the new director of the Arkansas County Library. Ashcraft reminded the board that the population figures are updated with the 2013 census information. A motion to approve the list was made by Ellis, with a second by Cooper. Motion carried.

The State Aid 2016 Distribution Recommendation Summary [E2] included: Scholarships at \$85,500; MLS Awards at \$774,000; Multi-County Regional at \$588,000; and Per Capita Distribution at \$3,323,249 for a total of \$4,770,479 in State Aid. Ashcraft pointed out that the balance of \$128,830 will be carried over into the new fiscal year. There was also discussion of the need to recalculate the third and fourth quarters if expected break-ups in several regional systems occur. Knox made a motion to approve the distribution as recommended, with Kirby seconding the motion. Motion carried.

Ashcraft presented the FY2016 State Aid Distribution spreadsheet [E3] and stated it reflects all four quarter payments so the recipients could see the future payments. The primary change is in the Per Capita at \$1.219 (as opposed to FY2015 when it was \$1.564). A motion to approve the FY2016 State Aid first quarter payment was made by Kirby, and seconded by Knox. Motion carried. Ashcraft informed the board that the first quarter payment would not be issued until September.

Ashcraft presented the scholarship assistance applications [E4] which were from the Central Arkansas Library System (Erin Brady), Garland County Library (Corinne Williams), Marion County Library (Dara Stine) and Pike County/Murfreesboro Public Library (Gladys Leeper). After discussion, a motion was made by Cooper, seconded by Kirby, to approve these applications. Motion carried.

Ashcraft presented the recommendation for scholarship assistance [E5] which reflects the efforts of twenty-one (21) individuals who are working on their Master's degrees. A motion to approve the list was made by Cooper, seconded by Kirby. Motion carried. Ashcraft mentioned that the majority of these individuals are in the UNT program and will be completing their courses in December 2015.

Hodges prepared the list of scholarship payments made since 1977 [E6] and reported a total paid out of over \$618,000 during that time! Cooper stated that the scholarship assistance is one of her favorite action items as a board member.

Ashcraft proceeded to Tab F and the reports and correspondence items.

In the State Librarian's report [F1], Ashcraft commented on some of the meetings she has attended and provided a list of future meetings. She reported that Connect Arkansas has suspended operations due to lack of continued funding. The UNT cohort will be meeting in the Bessie B. Moore Conference Room the weekend of Dec. 18 & 19 for their final course and graduation ceremony.

Ashcraft reported to the board on a recent incident in which a patron at the public access computers was openly performing a sexual act upon himself. Security was notified and the patron was ordered to leave the building and not return. Ashcraft reported this was not the first incident to happen in the public access computer area and this causes great concern for the staff and other patrons. Possible solutions being considered include a more restrictive access to the sites/links available to the public. Further input from staff will be taken into consideration.

Ashcraft provided a letter from Betsy Van der Veer Martens, Associate Professor at the School of Library and Information Studies at the University of Oklahoma. They received funds from the Laura Bush 21<sup>st</sup> Century Librarian Program for a planning grant to focus on 'Library Leadership Education in Arkansas and Oklahoma'. Ashcraft has been asked to serve on the project's advisory board.

A letter from Randy Dixon, Director of the David and Barbara Pryor Center for Arkansas Oral and Visual History, was provided which gave an update to the Center's efforts to secure funding for equipment and space for the eventual digitization of the Arkansas Story Vault collection, and the move of the KATV News Collection from the ASL basement to Fayetteville. Dixon reports Phase One is complete and they are now in permanent space on the Fayetteville Square. Phase Two will include renovation of space in their basement to provide climate-controlled storage for the KATV News Collection videotapes. While a definite date for the transfer of the videotape collection from Little Rock to Fayetteville is not known, progress is being made.

Ashcraft provided a list of the titles recently donated by the Butler Center for Arkansas Studies/CALS. She reported the State Library provided packaging/labeling and postage for distribution of the books to public and academic libraries across the state.

Ashcraft reminded the board of the upcoming annual conference of the Association for Rural and Small Libraries (ARSL) to be held Sep. 30-Oct. 3 in Little Rock. A record attendance is expected and numerous members of the staff are assisting with planning and presentations. The Arkansas Library Association annual conference will be held Oct. 3-6 in Little Rock.

Deputy Director Gordon reported [F2] on his various travels and continuing education programs. He stated that he appreciates the libraries who invite the ASL staff to participate in their training events and who agree to serve as hosts. Gordon has been providing the presentations to the OPM government basics training sessions as part of the agency's outreach efforts. He reports approximately 40-50 new registrations have been received from State employees.

Ruth Hyatt reported [F3] on the many efforts within Library Development. The items she highlighted were the upcoming Mr. Rogers' Sweater Drive with AETN and the Treasure Hunt with the Auditor's Office. More information on both initiatives will be sent to the libraries.

Zoe Butler reported [F4] that the graphic novel title originally selected for the **2015 If All Arkansas Read the Same Book** will not be available, but will be hopeful for 2016. The new selection for 2015 will be *The Homecoming of Samuel Lake*, a novel set in rural Arkansas. The author is Jenny Wingfield, who graduated from Southern Arkansas University and later taught school in Hope and Ashdown. Copies of the title will be distributed to all public libraries. Work is complete on the Arkansas Gems poster and it will be distributed at the upcoming National Book Festival in Washington, DC, in September. Presentations were made to the Educational Cooperatives across the state this summer to promote the Arkansas Teen Book Award to teachers and librarians.

Donovan Mays reported [F5] on his various site visits and efforts as coordinator of technology support. The one visit he mentioned was on June 16 to Yellville, where he presented basic computing, the Tech Petting Zoo and 3D printing to the public. Following the presentation, a local resident returned to the library with a check for \$1,200 so the library can purchase their own 3D printer! He journeyed over 4,800 miles during this reporting period.

Amber Gregory reported [F6] on the e-rate efforts, beginning with an update that Arkansas public libraries has requested \$1,113,999 in FY2015. She continues to serve on several committees at the national level in order to learn more about e-rate and support the libraries efforts. Gregory recently attended the ALA annual meeting in San Francisco, CA, and participated in a meeting of the ALA E-Rate Task Force.

Cathy Howser reported [F7] on the various training events she has attended or presented. She will be going to the National Book Festival in September. The 2016 summer reading program theme will be "On Your Mark, Get Set...READ!".

J.D. Hall provided an update [F8] on the various activities in the Library for the Blind. The digital book collection continues to grow and the cassette collection continues to decrease as they continue in the effort to reduce the size of the cassette book collection by 15,000 copies each year over the next 3 years, with a complete phase out of all cassette books and machines within 4 years. The number of readers registered for digital download of audio books from the NLS BARD database is up to 579.

Michael Strickland gave an update [F9] on the various projects and activities for Information Services. Ashcraft reported the success of the recent workshop on 'Trademark Basics' which was held Wednesday, August 12<sup>th</sup>. The State Library was a co-host of the event. Staff reported 373 reference requests were received during this quarter.

Ashcraft reported for Sally Hawkes [F10] on the current Traveler projects. She pointed out the change in subscriptions to include ProQuest and continued efforts to upgrade the agency website.

Correspondence followed the reports and included [F11] a letter of thanks from Eva White, at the Crawford County Library System, for the input of Amber Gregory on E-rate and Ruth Hyatt on the annual report. She also mentioned the Cedarville Library is now complete and thanked the board for their support in the form of the GIF in 2014. There was a press release from the East Central AR Regional Library System on the design for the new library in Augusta. There were letters from Robert Frizzell, Director of Library Services at U/A-Fort Smith for the recent book donations, from Faulkner County Library Board providing notice of the intent of FCL to withdraw from the Faulkner/Van Buren Regional Library System at the end of 2015 and from the Lonoke County Library board to Prairie County Library board notifying them of the intent to withdraw from the Lonoke/Prairie County Regional System at the end of 2015. There was an email from Donovan Mays outlining the events in Yellville, an email from Connect Arkansas informing the board of the shutdown of organization, an announcement of the selection of John McGraw as the new Faulkner County librarian, and an ad for the position of Independence County Librarian. Also included were the flyer for the Trademark Basics workshop held August 12, and news clippings reflecting the plans of the Crawford County Library board to purchase property on which sits the Mountainburg Public Library, the breakup of the Lonoke/Prairie County Regional Library, the efforts of the Independence County Library, the closing of the Ward Library, the efforts of the Fort Smith Public Library to weigh new funding sources and the successful results of the July special election on library millage in Prairie County.

The list of public libraries by Library Development Districts [F12] was provided and Ashcraft requested any updates/corrections be sent to her attention.

The final tab in the board packet contained the board information [G1], list of liaisons [G2], and board by-laws [G3]. Ashcraft reminded the board that the annual meeting will be held in November and the nominating committee will prepare a slate of officers for consideration. She also mentioned that Ellis's term expires Oct. 18 and he is eligible for a second term should the Governor choose to reappoint Ellis. Ashcraft reminded the board that the staff directory is provided [G4] with contact information and job titles for their information. The next meeting of the board will be Nov. 13<sup>th</sup> [G5] and the board has accepted an invitation from Deborah Moore to hold the meeting at the new Cabot Public Library.

There being no further business to discuss, a motion was made by Ellis to adjourn. Campbell adjourned the meeting at 11:36 a.m.

11/13/15  
Approval Date

on file in State Librarian's office  
Carolyn Ashcraft, State Librarian

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## **Administrative Services Manager - Mindy Hodges**

### Federal Operations:

Federal fiscal year closed at the end of September. The federal reporting window opened this week and the financials will be complete and submitted before the end of the month.

### 2016 Risk Assessment:

Preparations are underway for the biannual risk assessment for ASL. This is a comprehensive document exploring levels of risk associated with various divisions of the agency and how the agency addresses and mitigates said risks. This document is submitted to the DFA Office of Internal Audit and is reviewed in our annual audit by Bureau of Legislative Audit.

### Human Resources:

We are awaiting approval to advertise the current vacant positions.  
OPEN ENROLLMENT - Open enrollment for 2016 has ended.

### Training:

This last quarter has been one filled with training for me. I was accepted into the APAC Certified Public Managers Program. This program is an intensive one with 160 hours of classroom training over 10 months and a capstone volunteer project to finish the year. I have attended the following sessions:

Process Communication, Organizational Communication and Problem Solving for a total of 48 hours.

I also attended State Employee Grievance Appeal Panel Orientation. I serve as the ASL representative on this statewide panel.

FEDERAL LSTA REVENUE  
 FEL0100 FEL0200 BUDGET DISTRIBUTION FY2016  
 BY COMMITMENT ITEM  
 November 2, 2015

COMMITMENT ITEM	DESCRIPTION	TOTAL APPRO.	TOTAL BUDGETED	% OF TOTAL BUDGET	TOTAL EXPENDED	BALANCE	% REMAINING
501:00:00	Reg. Salaries	\$469,266	\$444,701	13.7%	\$87,087	\$357,614	80%
501:00:01	Extra Help	\$14,625	\$14,625	0.5%	\$7,163	\$7,462	51%
501:00:03	Pers. Svcs. Matching	\$192,249	\$183,340	5.6%	\$45,480	\$137,860	75%
	Total Salaries & Matching	\$676,140	\$642,666	19.8%	\$139,730	\$502,936	78%
502:00:02	Operating Expenses	\$2,438,239	\$2,438,239	75.1%	\$823,042	\$1,615,197	66%
505:00:09	Conf. & Travel	\$42,161	\$42,161	1.3%	\$13,342	\$28,819	68%
506:00:10	Prof. Fees & Services	\$25,000	\$25,000	0.8%	\$0	\$25,000	100%
512:00:11	Capital Outlay	\$100,000	\$100,000	3.1%	\$0	\$100,000	100%
	Total M & O	\$2,605,400	\$2,605,400	80.2%	\$836,384	\$1,769,016	68%
	TOTALS	\$3,281,540	\$3,248,066	100.0%	\$976,114	\$2,271,952	70%

STATE GENERAL REVENUE  
EPA0100 BUDGET DISTRIBUTION FY2016  
BY COMMITMENT ITEM  
November 2, 2015

COMMITMENT ITEM	DESCRIPTION	TOTAL APPRO.	TOTAL BUDGETED	% OF TOTAL BUDGET	TOTAL EXPENDED	BALANCE	% REMAINING
501:00:00	Reg. Salaries	\$1,679,562	\$1,670,770	46.4%	\$542,620	\$1,128,150	68%
501:00:01	Extra Help	\$5,000	\$5,000	0.1%	\$0	\$5,000	100%
501:00:03	Pers. Svcs. Matching	\$574,201	\$574,201	16.0%	\$189,032	\$385,169	67%
	Total Salaries & Matching	\$2,258,763	\$2,249,971	62.5%	\$731,652	\$1,518,319	67%
502:00:02	Operating Expenses	\$1,128,409	\$1,128,409	31.3%	\$285,622	\$842,787	75%
505:00:09	Conf. & Travel	\$7,760	\$7,760	0.2%	\$3,581	\$4,179	54%
506:00:10	Prof. Fees & Services	\$0	\$0	0.0%	\$0	\$0	0%
512:00:11	Capital Outlay	\$0	\$0	0.0%	\$0	\$0	0%
	Total M & O	\$1,136,169	\$1,136,169	31.6%	\$289,203	\$846,966	75%
509:00:46	Books/Subscriptions	\$237,940	\$213,359	5.9%	\$123,308	\$90,051	42%
	TOTALS	\$3,632,872	\$3,599,499	100.0%	\$1,144,163	\$2,455,336	68%
	M&R paid to ASL account	\$0	\$165		\$0	\$165	100%

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**ARKANSAS STATE LIBRARY  
900 WEST CAPITOL, STE 100  
LITTLE ROCK, ARKANSAS 72201-3108**

**STANDARDS FOR STATE AID TO PUBLIC LIBRARIES**

*Authorized by Act 489, Acts of Arkansas, 1979*

**1.0 ORGANIZATION**

- 1.1 All county libraries, including those in county or regional systems, shall be organized in accordance with Act 244 of 1927. All city libraries, including those in county or regional systems, shall be organized in accordance with Act 177 of 1931.
- 1.2 County and city libraries shall provide evidence to the State Library Board of organization and operation as a department of county or municipal government.
- 1.3 Public library systems composed of county and/or city libraries shall provide evidence to the State Library Board of organization and operation under the provisions of a formal interlocal agreement, as provided in Section 90, Act 742 of 1977.

**2.0 GOVERNANCE**

- 2.1 Policies for city, county, and regional library systems shall be established by legally constituted administrative boards, comprised of trustees serving designated terms, conducting regularly scheduled meetings, preferably not less than quarterly, and functioning with recorded bylaws and policies which are on file with the State Library.
- 2.2 The library shall comply with the Civil Rights Act of 1964 and shall provide library service for all residents.
- 2.3 The library director shall submit quarterly, annual, and special reports as required to the State Library and to local boards.
- 2.4 City, county, and regional library systems shall provide the State Library with a copy of a current long range plan developed for the purpose of guiding the public library administration in the attainment of goals and future planning.

### 3.0 FINANCE

- 3.1 The State Library Board supports the concept that libraries or library systems serving populations greater than 50,000, with budgets in excess of \$250,000, can render more efficient, effective library service, and preference of support shall be given to the development of such systems.
- 3.2 All libraries shall maintain the one mill county or city library tax on real and personal property as authorized in Amendments 30 and 38 of the Arkansas Constitution.
- 3.3 All cities and counties should restore the library tax to the maximum permitted by law by not later than July 1, 1991.
- 3.4 Libraries should receive additional local support.
- 3.5 The annual budget for city, county, and regional libraries shall be filed with the State Library. The budget should reflect an amount equal to the previous annual budget, plus growth, with the allocation for materials reflecting comparable growth.

### 4.0 PERSONNEL

- 4.1 City, county, and regional library systems participating in the State Aid to Public Libraries program shall be administered by a qualified librarian. A Master's degree in Library Science awarded through a program accredited by the American Library Association is recognized as the minimum qualifying degree.
- 4.2 Systems employing a new head librarian or director after September 1, 1988, must provide the State Library Board with evidence of a qualifying library degree in order to continue participation in the State Aid to Public Libraries program.
- 4.3 Public library staff members should be well trained and qualified for their position. They should be encouraged to participate in continuing education and training programs to improve library skills.
- 4.4 All libraries should have adequate support staff, with no employee receiving less than the current minimum wage.

### 5.0 FACILITIES

- 5.1 The county or city government shall provide a suitable building for headquarters operation and adequate quarters for necessary branches.

## **6.0 RESOURCES AND RESOURCE SHARING**

- 6.1 The library shall maintain a current collection of materials to serve all citizens.**
- 6.2 The library shall agree to provide interlibrary loan service to other libraries in Arkansas.**
- 6.3 The library shall coordinate services for the blind and physically handicapped with the sections of the Arkansas State Library which administer these services.**

## **7.0 NOTIFICATION**

- 7.1 If the State Library Board determines that a city, county, or regional library or system fails to qualify for participation in the State Aid to Public Libraries program, the State Librarian shall notify the board chairman and the library director via certified mail not later than fifteen working days following that determination.**

## **8.0 RIGHT OF APPEAL**

- 8.1 Upon determination by the State Library Board that a city, county, or regional library or system fails to qualify for participation in the State Aid to Public Libraries program, the library or system shall have the right to appeal that decision at the next scheduled meeting of the State Library Board. Intent to appeal must be filed in writing with the State Librarian not more than thirty days following receipt of a notice of failure to meet the standards.**
- 8.2 All appeals shall be presented to the State Library Board in an open hearing, with the final determination to be made by the State Library Board.**
- 8.3 The State Library Board may provisionally approve a city, county, or regional library or system for a period of time they deem sufficient to rectify deficiencies. The Board may grant additional waivers upon acceptance of satisfactory evidence of progress.**

ARKANSAS STATE LIBRARY  
RULES GOVERNING DISTRIBUTION OF  
SCHOLARSHIP ASSISTANCE

1.00 REGULATORY AUTHORITY

- 1.01 These rules shall be known as Arkansas State Library Rules Governing the Distribution of Scholarship Assistance.
- 1.02 These rules are enacted pursuant to the Arkansas State Library's authority under Act 489, Acts of Arkansas 1979, Arkansas Code Anno. 13-2-201 et seq.

2.0 PURPOSE

- 2.01 It is the purpose of these rules to formalize a process already in existence and set reasonable guidelines to make scholarship assistance available to every public library in the state of Arkansas to address the education needs of public library staff working toward the ultimate goal of obtaining a master's degree in library and information science as defined in 3.04. These rules are specifically for the purpose of establishing standards for distributing funds available through the state aid to public library fund administered by the Arkansas State Library.

3.00 DEFINITIONS

- 3.01 For the purpose of these rules and regulations the applying institution must be a "public library" located in Arkansas which is duly established and recognized pursuant to Arkansas Code 13-2-401, 13-2-501, 13-2-901 and those libraries which have been determined by the Arkansas State Library to be functioning as a "public library."
- 3.02 ASL refers to the Arkansas State Library.
- 3.03 ALA refers to the American Library Association.
- 3.04 A master's degree refers to the educational award given by a library school whose program is accredited by the ALA.
- 3.05 State Aid refers to State Aid to Public Libraries

4.0 FOCUS AREA

- 4.01 To aid Arkansas public libraries in employing master's degree librarians by providing educational opportunities for public library staff members through traditional, on-campus or distance learning.

5.0 ELIGIBILITY STANDARDS

- 5.01 Scholarship funds will be distributed to a public library that submits scholarship application to the ASL Board. Priority will be given as follows:
1. Public libraries eligible for State Aid whose personnel are employed as library directors.
  2. Public libraries eligible for State Aid whose personnel are employed positions other than library director.
  3. Public libraries not eligible for State Aid but recognized by the ASL as public libraries.

- 5.02 The applying institution (or its governing body) must be able to accept and administer the scholarship on behalf of the employee.
- 5.03 Individuals upon whose behalf the library is applying must meet the following standards:
1. Show evidence of completion of 12 semester hours toward the master's degree.
  2. Provide a copy of the agreement with the public library concerning employment in a public library for at least one year after completion of the master's degree.
  3. Furnish official transcript which shows the individual received a minimum course grade (based upon an "A-F" grading scale), of "B", or if applicable, a "Credit" for a credit/no credit course. "Incompletes" do not qualify for reimbursement.
  4. Agree to remain employed by a public library in the state of Arkansas for a duration of one year upon completion of degree.

## 6.0 ADMINISTRATION

- 6.01 The scholarship will be administered by the ASL Board.

## 7.0 SCHOLARSHIP PROPOSALS

- 7.01 The proposals shall include an application from the applicant library. The ASL Board shall review the proposals for approval. Proposals shall be consistent with Arkansas Code and existing ASL rules regarding an ALA accredited library program.
- 7.02 Funding may include but is not limited to tuition, materials, travel, lodging, and other items associated with educational costs.

## 8.0 DISTRIBUTION OF FUNDS

- 8.01 The ASL Board will budget and distribute funds appropriated for each biennium from the Arkansas State Legislature according to the following:
1. The total amount of funds to be distributed will be determined by the ASL Board each year at a minimum of 1% of the appropriated State Aid to Public Libraries.
  2. Funds may provide as many scholarships as are requested each year. All monies not disbursed shall be returned to the State Aid fund for distribution.
  3. Funds may be disbursed to the applicant library at the completion of each semester.
  4. Funds will be distributed via scholarship for each individual as identified by the ASL Board in accordance with eligibility. Each scholarship will include a set of assurances and provisions required in the eligibility standards.
- 8.02 The ASL Board reserves the right to approve and/or deny any scholarship applications.

-- Approved by the State Library Board, August 12, 2005

## Arkansas State Library Scholarship Assistance Application

**Instructions:** Complete this form to apply for State Aid funds to underwrite a scholarship award from your library to an employee who has been admitted to the graduate program in an ALA-accredited library school. Attach to this form all appropriate documentation, such as a letter of admission from the library school, a letter of agreement from the employee who will benefit from the local scholarship award, and a copy of the minutes of the meeting of the local library board at which the application was approved.

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### APPLICANT

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State Aid grant funds are requested to underwrite a scholarship award from this public library to an employee who has been admitted to a graduate program in an accredited library school. The applicant library agrees to award the full amount of the scholarship award to the employee. The employee has agreed to provide transcripts as evidence of credits earned each semester and to remain on the job for a period of one (1) year following grant of aid. If these conditions are not met, the applicant library agrees to refund to the State Library all grant funds paid under this award.

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Applicant Library Name

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Mailing Address

---

City/State/Zip Code + 4 digit extension

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Phone Number

---

Fax Number

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Name of Library Board Chair (PLEASE PRINT)

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Signature of Library Board Chair or Official Designee

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Date

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### AGREEMENT

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I have applied to my employer for a scholarship grant. I am enrolled in a graduate program in an accredited library school and have completed the first twelve (12) hours credit. Supporting documents are attached. I have agreed to furnish transcripts at the end of each semester as evidence of credits earned, to remain employed in an Arkansas public library for at least one year following grant of aid and to fulfill any local requirements. If I do not fulfill these agreed conditions, I understand that I must repay to the applicant library all funds paid to me from this award.

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Participant Name (PLEASE PRINT)

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Participant's Signature

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Date

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### RECOMMENDATION

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I have reviewed this application and the supporting documents. I recommend that the State Library Board ( ) approve ( ) deny this application.

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Signature of State Librarian

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Date

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### ACTION TAKEN

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In a regular meeting of the State Library Board held on \_\_\_\_\_ the Board voted to ( ) approve ( ) deny this application.

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Signature of State Library Board Chairman

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Date

## **Grants & Special Projects**

### **Arkansas Library Leadership Institute - ALL-In**

The first Arkansas Library Leadership Institute, ALL-In, took place November 4-6 at DeGray Lake Resort State Park. Maureen Sullivan, past president of the American Library Association, facilitated ALL-In.

There were 34 participants from across the state.

### **Web Presence**

The office of Grants and Special Projects will have a presence on the new State Library web page with LSTA (Library Services & Technology Act) information. This will be an overview of State Library LSTA projects, the LSTA Five-Year Plan, as well as other general grant information.

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ADMINISTRATIVE UNIT, DIRECTOR, AND AREA SERVICED:	2013 Population Served	LIB. TAX UNITS *	QTRLY MLS AWARD
<b>LIBRARY SYSTEMS WITH TAX, SERVING 150,001 OR MORE :</b>			
Central Arkansas Library System Dr. Bobby Roberts, MLS - U. of OK. (Perry and Pulaski Counties, excluding North Little Rock)	335,554	3	YES
<b>SUBTOTAL SERVED</b>	<b>335,554</b>		
<b>LIBRARY SYSTEMS WITH TAX, SERVING 75,001 TO 150,000:</b>			
Washington County Library System Glenda B. Audrain, MLS - U of AL (Washington County)	137,450	1	YES
Faulkner-Van Buren Regional Library John McGraw, MLIS - U of AL (Faulkner and Van Buren Counties)	136,512	2	YES
Crowley Ridge Regional Library David Eckert, MLS - Kent State U (Craighead and Poinsett Counties)	125,633	4	YES
White River Regional Library Debra Sutterfield, MLS - U. of AL (Clebune, Fulton, Independence, Izard, Sharp, and Stone Counties)	117,985	6	YES
Saline County Library Erin Waller, MLS - U of So MS (Saline County)	114,404	1	YES
Garland County Library John Wells, MLS - U. of MO (Garland County)	97,173	1	YES
Arkansas River Valley Regional Library Donna McDonald, MLIS - U of OK (Franklin, Johnson, Logan, and Yell Counties)	87,855	4	YES
Fort Smith Public Library Jennifer Goodson, MLIS-U of OK (Fort Smith District of Sebastian County)	87,650	1	YES
Lonoke-Prairie Regional Library Leroy Gattin, MLS - U of MO, Columbia (Lonoke and Prairie Counties)	79,127	2	YES
Fayetteville Public Library David Johnson, MLS - U of TN - Knoxville (Fayetteville)	78,960	1	YES
White County Library Darla Ino, MLS - U of TN - Knoxville (White County)	78,483	1	YES
Northeast Arkansas Regional Library Mike Rogers, MLS - UNT (Clay, Greene, and Randolph Counties)	76,191	3	YES
<b>SUBTOTAL SERVED</b>	<b>1,217,423</b>		
<b>LIBRARY SYSTEMS WITH TAX, SERVING 50,001 TO 75,000:</b>			
Pine Bluff and Jefferson County Library Michael Sawyer, MLS - U of Pittsburgh (Jefferson County)	73,191	2	YES
Union County Library Laura Cleveland, MSLS - UNT (Union County and contracted with Ouachita County and Calhoun County)	70,937	5	YES
Mississippi-Crittenden Co. Regional Library Kevin Barron, MLS - U of MO - Columbia (Mississippi and Crittenden Counties)	68,966	3	YES
Mid-Arkansas Regional Library Ashley Parker, MLS - TWU (Hot Spring, Grant, Dallas, and Cleveland Counties)	68,105	4	YES
Southeast Arkansas Regional Library Judy Calhoun, MLS - Florida State U (Bradley, Chicot, Desha, Drew and Lincoln Counties)	67,905	5	YES
Texarkana Public Library Jennifer Strayhorn, MSLS - UNT (Texarkana, AR and TX)	(Total Population 67,491) (Arkansas only 30,016) 30,016	1	YES
North Little Rock Public Library Crystal Gates, MLIS - LSU (North Little Rock)	66,075	1	YES
Pope County Library Shawn Pierce, MLS - TWU (Pope County)	62,547	1	YES

PUBLIC LIBRARY SYSTEMS QUALIFYING FOR STATE AID

Crawford County Library System Eva White, MLS - TWU (Crawford County)	61,640	1	YES
Rogers Public Library Judy Casey, MLS - U of AL (Rogers)	60,112	1	YES
Scott-Sebastian Regional Library Judy Beth Clevenger, MLS - U. of OK (Scott County and Sebastian County, South District)	50,642	2	YES
SUBTOTAL SERVED	680,136		
LIBRARY SYSTEMS WITH TAX, SERVING 25,001 to 50,000:			
Tri-County Library System Marilyn Archer, MLS - Emporia State U. (Howard, Little River and Sevier Counties)	43,677	3	YES
Carroll and Madison Library System Johnice Dominick, MLIS - LSU (Carroll and Madison Counties)	43,509	2	YES
Baxter County Library Kim Crow-Sheaner, MLS - UNT (Baxter County)	40,957	1	YES
Phillips-Lee-Monroe Regional Library <b>VACANT 6/2002</b> (Phillips, Lee, and Monroe Counties)	38,096	3	<b>NO</b>
Boone County Library LaVoyce Ewing, MS - UNT (Boone County)	37,396	1	YES
Columbia County Library Rhonda Rolen, MLIS - LSU (Columbia County and contract with Lafayette County)	31,416	2	YES
Ouachita Mountains Regional Library Emily McCoy, MLS - Univ. California - Berkeley (Montgomery and Polk Counties)	29,632	2	YES
West Memphis Public Library Caroline Redfearn, MSLS - Drexel (West Memphis)	25,545	1	YES
SUBTOTAL SERVED	290,228		
LIBRARY SYSTEMS WITH TAX SERVING LESS THAN 25,000:			
East Central Arkansas Regional Library John Paul Myrick, MLS - U of Alabama (Cross and Woodruff Counties)	24,620	2	YES
Hempstead County Library Courtney McNiel, MLS - Florida State U. (Hempstead County)	22,474	1	YES
Ashley County Library David Anderson, MLS - TWU (Ashley County)	21,283	2	YES
Conway County Library Jay Carter, MLIS - USF (Conway County)	21,245	1	YES
Southwest Arkansas Regional Library Courtney McNiel, MLS - Florida State U. (Nevada and Pike Counties)	19,976	2	YES
Arkansas County Library Ted Campbell, MLS - IN U. (Arkansas County)	18,777	2	YES
Jackson County Library Tonya Ryals, MSI - U of Michigan (Jackson County)	17,615	1	YES
Lawrence County Library Ashley Burris, MLIS - U of AL (Lawrence County)	17,011	1	YES
Marion County Library Judy Mays, MLS - UNC/Chapel Hill (Marion County)	16,430	1	YES
Forrest City Public Library Arlisa Price (enrolled at UNT) (Forrest City)	15,016	1	<b>NO</b>
Newton County Library Teresa Hayes, MLS - Case Western R. U. (Newton County)	8,064	1	YES
SUBTOTAL SERVED	202,511		
Total Arkansas Population	2,725,852		

Headquarters Lib.	Tax Unit	2013 Population	Per Capita @ 1.21915973	\$12,000/co. in multi-co. region	MLS	Total FY2016	First Qtr. Payment	Second Qtr. Payment	Third Qtr. Payment	Fourth Qtr. Payment
Arkansas Co. Lib.	Arkansas Co.	18,777	22,892		18,000	40,892	10,223	10,223	10,223	10,223
Ashley Co. Lib.	Ashley Co. less Crossett	15,912	19,399							
Ashley Co. Lib.	Crossett (city) (Ashley Co.)	5,371	6,548							
<b>Ashley Co. Lib. Total</b>		<b>21,283</b>	<b>25,947</b>		<b>18,000</b>	<b>43,947</b>	<b>10,987</b>	<b>10,987</b>	<b>10,987</b>	<b>10,987</b>
Baxter Co. Lib.	Baxter Co.	40,957	49,933		18,000	67,933	16,983	16,983	16,983	16,983
Boone Co. Lib.	Boone Co.	37,396	45,592		18,000	63,592	15,898	15,898	15,898	15,898
Columbia Co. Lib.	Columbia Co.	24,164	29,460							
Columbia Co. Lib.	Lafayette Co. (contract)	7,252	8,841							
<b>Columbia Co. Lib. Total</b>		<b>31,416</b>	<b>38,301</b>		<b>18,000</b>	<b>56,301</b>	<b>14,075</b>	<b>14,075</b>	<b>14,075</b>	<b>14,075</b>
Conway Co. Lib.	Conway Co.	21,245	25,901		18,000	43,901	10,975	10,975	10,975	10,975
Crawford Co. Lib. System	Crawford Co.	61,640	75,149		18,000	93,149	23,287	23,287	23,287	23,287
Garland Co. Lib.	Garland Co.	97,173	118,469		18,000	136,469	34,117	34,117	34,117	34,117
Hempstead Co. Lib.	Hempstead Co.	22,474	27,399		18,000	45,399	11,350	11,350	11,350	11,350
Jackson Co. Lib.	Jackson Co.	17,615	21,475		18,000	39,475	9,869	9,869	9,869	9,869
Jefferson Co. Lib.	Jefferson Co. Total less Pine Bluff	27,097	33,036							
Jefferson Co. Lib.	Pine Bluff (city) (Jefferson Co.)	46,094	56,196							
<b>Jefferson Co. Lib. Total</b>		<b>73,191</b>	<b>89,232</b>		<b>18,000</b>	<b>107,232</b>	<b>26,808</b>	<b>26,808</b>	<b>26,808</b>	<b>26,808</b>
Lawrence Co. Lib.	Lawrence Co.	17,011	20,739		18,000	38,739	9,685	9,685	9,685	9,685
Marion Co. Lib.	Marion Co.	16,430	20,031		18,000	38,031	9,508	9,508	9,508	9,508
Newton Co. Lib.	Newton Co.	8,064	9,831		18,000	27,831	6,958	6,958	6,958	6,958
Pope Co. Lib.	Pope Co.	62,547	76,255		18,000	94,255	23,564	23,564	23,564	23,564
Saline Co. Lib.	Saline Co.	114,404	139,477		18,000	157,477	39,369	39,369	39,369	39,369
Union Co. Lib.	El Dorado (city)	18,539	22,602							
Union Co. Lib.	Union Co. Total less El Dorado	22,155	27,010							
Union Co. Lib.	Calhoun County (contract)	5,241	6,390							
Union Co. Lib.	Camden (city) (Ouachita Co.)	11,674	14,232							
Union Co. Lib.	Ouachita Co. Total less Camden (contract)	13,328	16,249							
<b>Union Co. Lib. Total</b>		<b>70,937</b>	<b>86,484</b>		<b>18,000</b>	<b>104,484</b>	<b>26,121</b>	<b>26,121</b>	<b>26,121</b>	<b>26,121</b>
Washington Co. Lib.	Washington Co. (less Fayetteville)	137,450	167,574		18,000	185,574	46,393	46,393	46,393	46,393
White Co. Reg. Lib. System	White Co.	78,483	95,683		18,000	113,683	28,421	28,421	28,421	28,421
<b>Total Single County Libraries</b>		<b>948,493</b>	<b>1,156,364</b>		<b>342,000</b>	<b>1,498,364</b>	<b>374,591</b>	<b>374,591</b>	<b>374,591</b>	<b>374,591</b>
Arkansas River Valley Reg. Lib.	Franklin Co.	18,034	21,986	12,000						
Arkansas River Valley Reg. Lib.	Johnson Co.	25,846	31,510	12,000						
Arkansas River Valley Reg. Lib.	Logan Co.	22,082	26,921	12,000						
Arkansas River Valley Reg. Lib.	Yell Co.	21,893	26,691	12,000						
<b>Arkansas River Valley Reg. Lib. Total</b>		<b>87,855</b>	<b>107,109</b>	<b>48,000</b>	<b>18,000</b>	<b>173,109</b>	<b>43,277</b>	<b>43,277</b>	<b>43,277</b>	<b>43,277</b>
Carroll & Madison Co. Lib. System	Carroll Co.	27,808	33,902	12,000						
Carroll & Madison Co. Lib. System	Madison Co.	15,701	19,142	12,000						
<b>Carroll &amp; Madison Co. Lib. System Total</b>		<b>43,509</b>	<b>53,044</b>	<b>24,000</b>	<b>18,000</b>	<b>95,044</b>	<b>23,761</b>	<b>23,761</b>	<b>23,761</b>	<b>23,761</b>
Central Arkansas Lib. System	Little Rock (city) (Pulaski Co.)	197,357	240,610							
Central Arkansas Lib. System	Perry Co.	10,345	12,612	12,000						
Central Arkansas Lib. System	Pulaski Co. Total less LR & NLR	127,852	155,872	12,000						
<b>Central Arkansas Lib. System Total</b>		<b>335,554</b>	<b>409,094</b>	<b>24,000</b>	<b>18,000</b>	<b>451,094</b>	<b>112,773</b>	<b>112,773</b>	<b>112,773</b>	<b>112,773</b>

Headquarters Lib.	Tax Unit	2013 Population	Per Capita @ 1.21915973	\$12,000/co. in multi-co. region	MLS	Total FY2016	First Qtr. Payment	Second Qtr. Payment	Third Qtr. Payment	Fourth Qtr. Payment
Crowley Ridge Reg. Lib.	Craighead Co. Total less Jonesboro	29,937	36,498	12,000						
Crowley Ridge Reg. Lib.	Jonesboro (city) (Craighead Co.)	71,551	87,232							
Crowley Ridge Reg. Lib.	Poinsett Co. Total less Trumann	16,990	20,714	12,000						
Crowley Ridge Reg. Lib.	Trumann (city) (Poinsett Co.)	7,155	8,723							
<b>Crowley Ridge Reg. Lib. Total</b>		<b>125,633</b>	<b>153,167</b>	<b>24,000</b>	<b>18,000</b>	<b>195,167</b>	<b>48,792</b>	<b>48,792</b>	<b>48,792</b>	<b>48,792</b>
East Central Arkansas Reg. Lib.	Cross Co.	17,548	21,394	12,000						
East Central Arkansas Reg. Lib.	Woodruff Co.	7,072	8,622	12,000						
<b>East Central Arkansas Reg. Lib. Total</b>		<b>24,620</b>	<b>30,016</b>	<b>24,000</b>	<b>18,000</b>	<b>72,016</b>	<b>18,004</b>	<b>18,004</b>	<b>18,004</b>	<b>18,004</b>
Faulkner-Van Buren Reg. Lib.	Faulkner Co.	119,580	145,787	12,000						
Faulkner-Van Buren Reg. Lib.	Van Buren Co.	16,932	20,643	12,000						
<b>Faulkner-Van Buren Reg. Lib. Total</b>		<b>136,512</b>	<b>166,430</b>	<b>24,000</b>	<b>18,000</b>	<b>208,430</b>	<b>52,107</b>	<b>52,107</b>	<b>52,107</b>	<b>52,107</b>
Lonoke/Prairie Co. Lib.	Lonoke Co.	70,753	86,259	12,000						
Lonoke/Prairie Co. Lib.	Prairie Co.	8,374	10,209	12,000						
<b>Lonoke/Prairie Co. Lib. Total</b>		<b>79,127</b>	<b>96,468</b>	<b>24,000</b>	<b>18,000</b>	<b>138,468</b>	<b>34,617</b>	<b>34,617</b>	<b>34,617</b>	<b>34,617</b>
Mid-Arkansas Reg. Lib.	Cleveland Co.	8,593	10,476	12,000						
Mid-Arkansas Reg. Lib.	Dallas Co.	7,993	9,745	12,000						
Mid-Arkansas Reg. Lib.	Grant Co.	18,019	21,968	12,000						
Mid-Arkansas Reg. Lib.	Hot Spring Co.	33,500	40,842	12,000						
<b>Mid-Arkansas Reg. Lib. Total</b>		<b>68,105</b>	<b>83,031</b>	<b>48,000</b>	<b>18,000</b>	<b>149,031</b>	<b>37,258</b>	<b>37,258</b>	<b>37,258</b>	<b>37,258</b>
Mississippi/Crittenden Co. Lib.	Blytheville (city) (Mississippi Co.)	15,120	18,434							
Mississippi/Crittenden Co. Lib.	Crittenden Co. Total less West Memphis	24,201	29,505	12,000						
Mississippi/Crittenden Co. Lib.	Mississippi Co. Total less Blytheville	29,645	36,142	12,000						
<b>Mississippi/Crittenden Co. Lib. Total</b>		<b>68,966</b>	<b>84,081</b>	<b>24,000</b>	<b>18,000</b>	<b>126,081</b>	<b>31,520</b>	<b>31,520</b>	<b>31,520</b>	<b>31,520</b>
Northeast Arkansas Reg. Lib.	Clay Co.	15,402	18,777	12,000						
Northeast Arkansas Reg. Lib.	Greene Co.	43,097	52,542	12,000						
Northeast Arkansas Reg. Lib.	Randolph Co.	17,692	21,569	12,000						
<b>Northeast Arkansas Reg. Lib. Total</b>		<b>76,191</b>	<b>92,889</b>	<b>36,000</b>	<b>18,000</b>	<b>146,889</b>	<b>36,722</b>	<b>36,722</b>	<b>36,722</b>	<b>36,722</b>
Ouachita Mountains Reg Lib	Montgomery Co.	9,226	11,248	12,000						
Ouachita Mountains Reg Lib	Polk Co.	20,406	24,878	12,000						
<b>Ouachita Mountains Reg Lib Total</b>		<b>29,632</b>	<b>36,126</b>	<b>24,000</b>	<b>18,000</b>	<b>78,126</b>	<b>19,532</b>	<b>19,532</b>	<b>19,532</b>	<b>19,532</b>
Phillips-Lee-Monroe Reg. Lib.	Lee Co.	10,015	12,210	12,000						
Phillips-Lee-Monroe Reg. Lib.	Monroe Co.	7,682	9,366	12,000						
Phillips-Lee-Monroe Reg. Lib.	Phillips Co.	20,399	24,870	12,000						
<b>Phillips-Lee-Monroe Reg. Lib. Total</b>		<b>38,096</b>	<b>46,445</b>	<b>36,000</b>		<b>82,445</b>	<b>20,611</b>	<b>20,611</b>	<b>20,611</b>	<b>20,611</b>
Scott-Sebastian Reg. Lib.	Scott Co.	10,950	13,350	12,000						
Scott-Sebastian Reg. Lib.	Sebastian Co. Total less Fort Smith	39,692	48,391	12,000						
<b>Scott-Sebastian Reg. Lib. Total</b>		<b>50,642</b>	<b>61,741</b>	<b>24,000</b>	<b>18,000</b>	<b>103,741</b>	<b>25,935</b>	<b>25,935</b>	<b>25,935</b>	<b>25,935</b>
Southeast Arkansas Reg. Lib.	Bradley Co.	11,249	13,714	12,000						
Southeast Arkansas Reg. Lib.	Chicot Co.	11,335	13,819	12,000						
Southeast Arkansas Reg. Lib.	Desha Co.	12,505	15,246	12,000						
Southeast Arkansas Reg. Lib.	Drew Co.	18,785	22,902	12,000						
Southeast Arkansas Reg. Lib.	Lincoln Co.	14,031	17,106	12,000						
<b>Southeast Arkansas Reg. Lib. Total</b>		<b>67,905</b>	<b>82,787</b>	<b>60,000</b>	<b>18,000</b>	<b>160,787</b>	<b>40,197</b>	<b>40,197</b>	<b>40,197</b>	<b>40,197</b>
Southwest Arkansas Reg. Lib.	Nevada Co.	8,799	10,727	12,000						
Southwest Arkansas Reg. Lib.	Pike Co.	11,177	13,627	12,000						
<b>Southwest Arkansas Reg. Lib. Total</b>		<b>19,976</b>	<b>24,354</b>	<b>24,000</b>	<b>18,000</b>	<b>66,354</b>	<b>16,588</b>	<b>16,588</b>	<b>16,588</b>	<b>16,588</b>

FY2016 State Aid

Headquarters Lib.	Tax Unit	2013 Population	Per Capita @ 1.21915973	\$12,000/co. in multi-co. region	MLS	Total FY2016	First Qtr. Payment	Second Qtr. Payment	Third Qtr. Payment	Fourth Qtr. Payment
Tri-County Reg. Lib.	Howard Co.	13,581	16,557	12,000						
Tri-County Reg. Lib.	Little River Co.	12,730	15,520	12,000						
Tri-County Reg. Lib.	Sevier Co.	17,366	21,172	12,000						
<b>Tri-County Reg. Lib.</b>		<b>43,677</b>	<b>53,249</b>	<b>36,000</b>	<b>18,000</b>	<b>107,249</b>	<b>26,812</b>	<b>26,812</b>	<b>26,812</b>	<b>26,812</b>
White River Reg. Lib.	Cleburne Co.	25,686	31,315	12,000						
White River Reg. Lib.	Fulton Co.	12,304	15,001	12,000						
White River Reg. Lib.	Independence Co.	36,997	45,105	12,000						
White River Reg. Lib.	Izard Co.	13,368	16,298	12,000						
White River Reg. Lib.	Sharp Co.	17,049	20,785	12,000						
White River Reg. Lib.	Stone Co.	12,581	15,338	12,000						
<b>White River Reg. Lib. Total</b>		<b>117,985</b>	<b>143,843</b>	<b>72,000</b>	<b>18,000</b>	<b>233,843</b>	<b>58,461</b>	<b>58,461</b>	<b>58,461</b>	<b>58,461</b>
<b>Total Regional Libraries</b>		<b>1,413,985</b>	<b>1,723,874</b>	<b>576,000</b>	<b>288,000</b>	<b>2,587,874</b>	<b>646,968</b>	<b>646,968</b>	<b>646,968</b>	<b>646,968</b>
Fayetteville Public Library	Fayetteville (city)	78,960	96,265		18,000	114,265	28,566	28,566	28,566	28,566
Forrest City Public Lib.	Forrest City (city)	15,016	18,307			18,307	4,577	4,577	4,577	4,577
Fort Smith Public Lib.	Fort Smith (city)	87,650	106,859		18,000	124,859	31,215	31,215	31,215	31,215
North Little Rock Public Lib.	North Little Rock (city)	66,075	80,556		13,500	94,056	20,139	24,639	24,639	24,639
Rogers Public Lib.	Rogers (city)	60,112	73,286		18,000	91,286	22,822	22,822	22,822	22,822
Texarkana Public Lib.	Texarkana (city)	30,016	36,594	12,000	18,000	66,594	16,649	16,649	16,649	16,649
West Memphis Public Lib.	West Memphis (city)	25,545	31,143		18,000	49,143	12,286	12,286	12,286	12,286
<b>Total City Libraries</b>		<b>363,374</b>	<b>443,011</b>	<b>12,000</b>	<b>103,500</b>	<b>558,511</b>	<b>136,253</b>	<b>140,753</b>	<b>140,753</b>	<b>140,753</b>
<b>Grand Total</b>		<b>2,725,852</b>	<b>3,323,249</b>	<b>588,000</b>	<b>733,500</b>	<b>4,644,749</b>	<b>1,157,812</b>	<b>1,162,312</b>	<b>1,162,312</b>	<b>1,162,312</b>

<u>Counties Not Qualifying</u>		Total Released for FY2016 State Aid		4,770,749	Fifth Payment is the distribution of the remainder of the reserves held for scholarships, multi-county regionals and MLS awards.
Clark	Reserved for Scholarships	(85,500)			
Searcy	Multi-County Regionals	(588,000)			
Benton	MLS Awards, 43 headquarters libraries*	(774,000)		*Includes reserve for vacancies	
Miller	Total Designated	(1,447,500)			
St. Francis	Balance for Per Capita Distribution		3,323,249		
Source:					
<a href="http://www.census.gov">www.census.gov</a>		3,323,249/2,725,852=	1.21915973		
Fact Finder 2 database of 2013 official census estimates					

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## Recommendation for Scholarship Assistance

**DRAFT**

<b>Library Name</b>	<b>Individual Name</b>	<b>Library School</b>	<b># of Hours -- FALL 2015</b>	<b>Recommend Award in the amount of **</b>	<b>Cumulative number of hours completed</b>	<b>Anticipated date of completion/MLS award</b>
Carroll & Madison Library System	Loretta Crenshaw	FSU	3	\$1,350	33	May, 2016
CCJP/Crowley Ridge Regional	Victoria Chase	UNT	6	\$2,700	39	Dec, 2015
CCJP/Crowley Ridge Regional	Kimberly Wells	UNT	0	\$0	30	May,2016
Central AR Library System	Jeannie Blakeney	TWU	3	\$1,350	36	Dec, 2015
Central AR Library System	Erin Brady	TWU	6	\$2,700	18	
Cleburne County Library	Zac Cothren	UNT	3	\$1,350	36	Dec, 2015
Conway County Library	Linda Green	UNT	3	\$1,350	36	Dec, 2015
Fayetteville Public Library	Carlye Dennis	UNT	6	\$2,700	36	Dec, 2015
Fayetteville Public Library	Gwyneth Jelinek	FSU	3	\$1,350	27	Dec, 2016
Fayetteville Public Library	Amy Nelson-Lamont	UNT	6	\$2,700	36	Dec, 2015
Forrest City Public Library	Arlisa Price Harris	UNT	3	\$1,350	36	Dec, 2015
Garland County Library	Greg Wallace	TWU	3	\$1,350	24	
Garland County Library	Corinne Williams	UNT	6	\$2,700	36	Dec, 2015
Marion County Library	Dara Stine	UNT	6	\$2,700	27	Dec, 2016
Pike County Library	Gladys Leeper	Clarion	12	\$5,400	30	Dec. 2016
Saline County Library	Wendy Christy	UNT	6	\$2,700	36	Dec. 2015
Saline County Library	Jennifer Watson	UNT	6	\$2,700	36	Dec, 2015
Springdale Public Library	Taylor Vanlandingham	UNT	6	\$2,700	36	Dec, 2015
Springdale Public Library	Erin Renollet	UNT	6	\$2,700	36	Dec, 2015
Texarkana Public Library	Laquita Dedmon	UNT	6	\$2,700	36	Dec, 2015
						November 9, 2015

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## State Librarian – Carolyn Ashcraft

Since the August 14, 2015, board meeting I have participated in the following events:

- ARSL Annual Conference, Little Rock, Sep. 30-Oct. 3
- ArLA Annual Conference, Little Rock, Oct. 3-6
- Western Council Fall meeting, Cape May, NJ, Oct. 18
- Southern Council Fall meeting, Cape May, NJ, Oct. 18
- COSLA Annual Conference, Cape May, NJ, Oct. 19-21
- ALL-In conference, Lake DeGray State Park, Nov. 4-6

The Association for Rural and Small Libraries conference was held at the Little Rock Marriott, Sep. 30 – Oct. 3. I am happy to report that there were 510 attendees from 40 states. That is the largest turnout for the ARSL conference!! There were over 80 programs offered, with several featured speakers for the general sessions. Positive comments were offered by the attendees at the conference, and for weeks following the conference. I am happy to report it was a HUGE success, thanks in part to the work of Judy Calhoun and the numerous Arkansas librarians who assisted (including many of the ASL staff).

We continue to work with Dr. Yvonne Chandler at the University of North Texas to host the final weekend/graduation of the UNT cohort. On Saturday, Dec. 18, they will hold their final two workshops from 9 a.m. – 5 p.m. in the Bessie B. Moore Conference Room of the Arkansas State Library. Topics for the workshops will be: (1) Creating, Curating, and Preserving Digital Collections and Our Digital Memory and (2) Grant Writing. The graduation/recognition ceremony will be held Sunday, Dec. 19 at 3 p.m. in the Ron Robinson Theater in the River Market area of Little Rock. The facility will allow for the large number of graduates and family members who plan to attend. The ELMS project is made possible by a \$498,363.00 grant awarded by the Institute of Museum and Library Services (IMLS) – Laura Bush 21st Century Librarians Program. The program supports efforts to recruit and educate the next generation of librarians and the faculty who will prepare them for careers in library science.

Future meetings include:

- AR Civil War Sesquicentennial Commission, final meeting, Little Rock, Dec. 1
- LSWG meeting, Louisville, KY, Dec. 11

**Acronyms:** IMLS – Institute of Museum and Library Services; LSWG – Library Statistics Working Group; UNT/ELMS – University of North Texas/Education for Library and Information Sciences; ALA – American Library Association; COSLA – Chief Officers of State Library Agencies; ALPS – Arkansas Library Paraprofessionals; ARSL – Association for Rural and Small Libraries; ArLA – Arkansas Library Association

## Deputy Director - Dwain Gordon

### Meetings/Presentations

- August 22-27 Continuing Education Forum Charlotte, North Carolina  
I participated in three short presentation/discussion panels while attending the three days of this conference.
- September 30 – October 3 Association for Rural and Small Libraries Conference Little Rock  
I conducted a Pre-Conference -Trolley Car tour to the Argenta and Clinton Libraries and attended several sessions.
- October 3 Arkansas Library Association Board Meeting Little Rock
- October 4- 6 Arkansas Library Association Conference Little Rock
- October 15 *Mr. Rogers Sweater Drive* materials delivery, Barton Library El Dorado
- November 9 Guest speaker, School Instructional Media Class, UCA Conway

### Continuing Education

- October 12 Board Orientation – Jackson County Library, Newport  
Customer Service Training- Jackson County Library, Newport
- October 30 Board Orientation – Independence County Library, Batesville
- November 13 Director’s Panel Discussion – Cabot Public Library, Cabot

### Weeding Project

22 shelves of items pulled from ASL shelves for reassignment to other libraries.

## Outreach Services

### State Agency Outreach Opportunities:

- August 12 Office of Personnel Management (OPM) *Government Basics Training*, Department of Corrections Training Center, England

The State Library has been included as part of the *Government Basics Training* offered by the Department of Finance and Administration’s Office of Personnel Management Division. This formal presentation walks participants through the benefits and services offered to them through the State Library.

18 attendees

September 10 Office of Personnel Management (OPM) *Government Basics Training*, Little Rock

The State Library has been included as part of the *Government Basics Training* offered by the Department of Finance and Administration's Office of Personnel Management Division. This formal presentation walks participants through the benefits and services offered to them through the State Library.

27 attendees

October 14 Office of Personnel Management (OPM) *Government Basics Training*, Department of Corrections Training Center, England

The State Library has been included as part of the *Government Basics Training* offered by the Department of Finance and Administration's Office of Personnel Management Division. This formal presentation walks participants through the benefits and services offered to them through the State Library.

22 attendees

October 29 Office of Personnel Management (OPM) *Government Basics Training*, Little Rock

The State Library has been included as part of the *Government Basics Training* offered by the Department of Finance and Administration's Office of Personnel Management Division. This formal presentation will walk participants through the benefits and services offered to them through the State Library.

35 attendees

#### Upcoming Meetings/Travel

November 17 Office of Personnel Management (OPM) *Government Basics Training*, Little Rock

November 19 Arch Ford Building, Department of Education, *Orientation to Services of the Arkansas State Library*, Little Rock

December 9 Office of Personnel Management (OPM) *Government Basics Training*, Department of Corrections Training Center, England

December 11 Arkansas Library Association Board Meeting, Laman Library, North Little Rock

December 12 *Mr. Rogers Sweater Drive Recognition Event* with AETN, Delight High School, Delight

December 16 Office of Personnel Management (OPM) *Government Basics Training*, Little Rock

## Library Development- Ruth Hyatt

### Site Visits/Meetings/Training:

August 18 Emmet, Arkansas

I was invited out for a site visit by the Friends of the Library in Emmett, Arkansas. They have put together a small library in a closed school. I gave general advice and materials on daily operations, walked them through the laws for establishing a city library, forming a board of trustees and recommended that they contact the director of the local county system to discuss joining them as a branch.

August 23-26 CE Forum

The CE forum is a chance for those developing and conducting CE training to get together and steal ideas and share tools. This is a great meeting for all of us and I appreciate the chance to tag along. The main take away from this forum was the need for follow up after the training has been presented. Are the lessons imparted being used, are the tools provided useful, and do the materials presented stand up over time?

September 17 Dumas Branch Library (SEARLS) LDD5 meeting

Arkansas is divided into five Library Development Districts. Districts 1 and 2 are the most active. The libraries in LDD 5 want to become more active and cooperative. I was asked to come and meet with them and help them to figure out how to organize and work together. Not wanting to reinvent the wheel, I reached out to Library Development District 1 and received exactly the information that 5 needed about meetings, listserv communication, officers, shared trainings and regular cooperation. I simply presented that information to the librarians in attendance. There are plans in place to continue meeting and to fully organize by February.

September 30 ARSL (Association of Rural and Small Libraries) Pre-conference

What We Talk About When We Talk About Apps

I was asked to help facilitate this preconference session for the ARSL conference. Twenty one librarians from all over the country attended the session held here at the Arkansas State Library in our tech training room. Jeffrey Stoffer and Yadi Osuna were energetic and enthusiastic presenters who ran us through the possibilities of 41 different apps that they use on ipads in their libraries with patrons of all ages.

October 1-3 ARSL (Association of Rural and Small Libraries)

I was able to attend several sessions at this conference as my support duties were often quickly performed as part of a small herd of volunteers. Sessions that I enjoyed include;

Managing Employee Performance; or, How to Boss Your Friends Around by Rebecca Lemons,

Data Visualization for the Rest of Us: A Beginner's Guide by Linda Hofschire,

Detect, Defuse and Delight Your Difficult Patrons by Kathy Pape,

Managing multiple libraries by Allison Girres,

And now for something completely different: Creating a "Culture of Yes" at your library and in your community by Kieran Hixon and Sharon Morris

Volunteers, More Work? Or more work force! By Sheila Winther

I will be working to incorporate what I have learned into my own presentations!

October 3-6 Arkansas Library Association Conference

There were many chances to talk with public librarians at ArLA and I enjoyed seeing many of the people that I do not often get to see. I have several notes in my phone about libraries and questions that people had for me. Sessions that I attended included;

Programming Rodeo – a school based program but great ideas for hard to reach teens

The Reference Librarian is Dead – Long Live Reference

Infinity and Beyond by Freddy Hudson and Kelly Palma

Branding the library of tomorrow

Google Analytics

October 6 AETN Mr. Rogers Sweater Drive Training

I had suggested to Katie Culpepper that it would be convenient to several public librarians to have the training session here at ASL immediately after the ArLA conference – as they would already be in town. That wasn't quite as popular as I had hoped as several libraries had either not come into Little Rock for conference or had to leave prior to the afternoon training session. We did have 4 libraries represented live in the room and 3 more online through adobe connect. We were also successful in recording the session. I had it edited and the link sent out by the next afternoon! By this writing, it had been viewed 13 times. Now, I will be setting up appointments to deliver their materials to the remaining libraries. I will need to have everything out to them before the end of the month. Katie also had a rep from the Salvation Army come out and talk about their part of the partnership. At the end of the session, they set up a camera in the green chair area and filmed the librarians here for their informational commercials for the local stations. I think they are going to re-use the one they made of me last year. We will have a box set up in our lobby. I will need to make sure that the other floors in our building are invited to participate.

#### Upcoming Events/Trainings:

October 21 Garland County Library and De Queen – Mr. Rogers Sweater Drive materials delivery

October 23 Charleston and Van Buren – Mr. Rogers Sweater Drive materials delivery

October 26 Calhoun County – Mr. Rogers Sweater Drive materials delivery

October 27 Adobe Connect Users group online training

October 28 Wynne, Earle and DeWitt – Mr. Rogers Sweater Drive materials delivery

November 4-6 ALL In (Arkansas Library Leadership Institute)

November 13 Millage Training part 1

November 19 State Data Coordinators online caucus

December 8-10 State Data Coordinator Training, Louisville KY

## On-Going Projects:

### Annual Public Library Survey

I will be attending training for the survey in December. Prior to that, I will be working on the draft for fiscal year 2015. I have several notes from users last year but welcome any comments or suggestions that you would like to make now for the survey you will be filling out this spring. One suggestion is to make it easier to get information from branches –giving them only the questions that they need to answer instead of the entire survey. I am working on a draft that will allow you to only send out the sections each branch needs, rather than the full survey.

### Board Orientation

Our access to the ALA Trustee Academy has expired. Please let us know if you have used the series of courses and give us feedback on the information that you found most useful. We would be open to renewing this opportunity.

### Millage Training

There is a session on millage campaigns scheduled to follow this board meeting. I am making arrangements for at least one more session in February/March and we will be bringing in Libby Post for three days of training in April of 2016. I will be sending out information on each session!

### Outreach Coordinators

Several of the conversations that I had at the Arkansas Library Association conference this year were with people who had taken up the task of outreach for their libraries. Unfortunately, many of them seemed uncertain about what they should actually be doing in this position and I thought it would be helpful to them all if we set up day where they could all meet and discuss their efforts and their challenges. We have days of this kind for both Children's and Young Adult programs that are very successful and helpful to those involved. I am hoping that a day of brainstorming will also be helpful for those thrust into the role of outreach. I have booked a meeting room at the State Library for December 4<sup>th</sup> and have already heard back from 8 libraries wanting to send people!

## Coordinator of the Arkansas Center for the Book – Zoe Butler

### On-Going Projects:

#### **Letters about Literature**

October is promotional month for the 2015-2016 Letters about Literature project. Information will be distributed to teachers, librarians, and parents across the state encouraging students in grades 4-12 to choose a book they have read and write a personal letter to an author explaining how the book has changed their view of the world or changed them personally.

The 23rd annual writing contest for young readers is made possible by a generous grant from the Dollar General Literacy Foundation, with additional support from gifts to the Center for the Book in the Library of Congress, which promotes the contest through its affiliate Centers for the Book, state libraries and other organizations.

#### **Book Club Project**

110 book clubs received mailings during July, August, and September of 2015, with a total of 1,320 books provided. 610 people attended discussions at library-sponsored book clubs across the state during July, August, and September. 5 new book clubs have been organized during the second quarter of the year, and are currently using the book club service.

#### **If All Arkansas Read the Same Book**

The 2015 If All Arkansas Read the Same Book author tour took place October 5-9, with author Jenny Wingfield speaking in 9 libraries across the state about her novel *The Homecoming of Samuel Lake*, which takes place in Columbia County, Arkansas in 1956. Arkansas towns visited for the tour included Hope, Hot Springs, Malvern, Newport, Mountain Home, Morrilton, Dover, Russellville, and Little Rock.

Copies of *The Homecoming of Samuel Lake* were distributed to all public libraries, and have been added to the book club collection at the Arkansas Center for the Book. Several libraries plan to host local events to feature the book and encourage residents to read it during the coming year.

#### **Arkansas Gems Project**

The 2016 Arkansas Gems poster and bookmark were featured prominently at the Arkansas booth of the Pavilion of the States at the 2015 National Book Festival. The festival is sponsored by the Library of Congress and is held each year in Washington, D.C. on Labor Day weekend.

The poster and bookmark features fiction and non-fiction books by Arkansas authors or about Arkansas that have been published during the past year. 1,000 posters and 3,000 bookmarks were distributed to visitors at the book festival, as well as several thousand other items related to Arkansas history, tourism, and literature.

Posters and bookmarks are provided to all Arkansas public libraries and at various library conferences throughout the coming year.

### Site Visits/Meetings/Training:

July 27                      De Queen/Mena Education Service Cooperative, Gillam, AR  
Assist with presentation on the Arkansas Teen Book Award to area teachers and librarians

- August 6 Craighead County/Jonesboro Public Library, Jonesboro, AR  
Presentation on book club services and Letters about Literature at annual Librarians' Workshop hosted by the public library
- August 27 Webinar: *Stellar Series – Non-fiction for Fall*  
Presentation on new fall series appropriate for middle school students and book clubs
- September 5 Washington Convention Center, Washington, D.C.  
Host the Arkansas booth for the Pavilion of the States at the National Book Festival and distribute Arkansas materials to visitors of the festival
- September 17 Faulkner County Library, Conway, AR  
Attend welcome reception for John McGraw, new library director for Faulkner County Library
- September 30 to  
October 3 Marriott Hotel, Little Rock, AR  
Attend and assist with activities for the 2015 Conference for the Association of Rural and Small Libraries, hosted by Arkansas libraries
- October 5 Hempstead County Library, Hope, AR  
Accompany and assist author Jenny Wingfield for program on *The Homecoming of Samuel Lake* for the 2015 If All Arkansas Read the Same Book author tour
- October 6 Garland County Library, Hot Springs, AR  
Accompany and assist author Jenny Wingfield for program on *The Homecoming of Samuel Lake* for the 2015 If All Arkansas Read the Same Book author tour
- October 6 Malvern-Hot Spring County Library, Malvern, AR  
Accompany and assist author Jenny Wingfield for program on *The Homecoming of Samuel Lake* for the 2015 If All Arkansas Read the Same Book author tour
- October 7 Jackson County Library, Newport, AR  
Accompany and assist author Jenny Wingfield for program on *The Homecoming of Samuel Lake* for the 2015 If All Arkansas Read the Same Book author tour
- October 7 Baxter County Library, Mountain Home, AR  
Accompany and assist author Jenny Wingfield for program on *The Homecoming of Samuel Lake* for the 2015 If All Arkansas Read the Same Book author tour
- October 8 University of Arkansas Community College, Morrilton, AR  
Accompany and assist author Jenny Wingfield for program on *The Homecoming of Samuel Lake* for the 2015 If All Arkansas Read the Same Book author tour
- October 8 Dover Public Library, Cover, AR  
Accompany and assist author Jenny Wingfield for program on *The Homecoming of Samuel Lake* for the 2015 If All Arkansas Read the Same Book author tour
- October 8 Pope County Library, Russellville, AR  
Accompany and assist author Jenny Wingfield for program on *The Homecoming of Samuel Lake* for the 2015 If All Arkansas Read the Same Book author tour
- October 9 St. James Methodist Church Christian Life Center, Little Rock, AR  
Accompany and assist author Jenny Wingfield for program for central Arkansas book clubs on *The Homecoming of Samuel Lake* for the 2015 If All Arkansas Read the Same Book author tour

## Coordinator of Technology Support - Donovan Mays

### Site Visits

- Aug 12 Yellville: The 3D Printer had arrived at the Marion County Library and I was able to install it and make sure it was up and running so they could begin to design programs around it. I am still very pleased with the generous donation that allowed this library to purchase the device and I hope it helps them renew interest in technology for their patrons.
- Aug 18 Mt. Home: Bill Crampton at the Baxter County Library asked that I pick up a machine for which they no longer had a use. The machine was one of those loaned out by UAMS. I was also able to meet with their new Programming Librarian and assist with a problem they were having with their 3D printer.
- Aug 26 Monticello: I had volunteered to be tech support at this year's ARSL conference and agreed to meet with Judy Calhoun to go over some of the technology requirements for the conference. I brought some of the materials back to the Arkansas State Library for storage until the start of the conference. I was able to discuss some of the technology needs and bring back projectors, sound equipment, and other items to facilitate set up when the conference started.
- Aug 27 Glenwood: Marjorie Melichar was having problems with the machine that had been designated for use for children with ABCMouse. I was able to diagnose the issue, but unfortunately, it was not something I would be able to repair at their library. I brought the machine back to the Arkansas State Library and hope to return it in the next week.
- Sept 2 Glenwood: This was a short trip to return the machine I had taken for repairs the previous week. I was able to set it up and made sure it was running as specified without any additional issues.
- Sept 8 Warren: Sandy Doss asked that I present the Tech Petting Zoo at the Warren Branch Library. Their hours have recently changed, so there were people waiting for me when I arrived at the library. I was able to help patrons solve issues with their machines, ranging from basic computer issues, to file transfers, to email server functions, and Wi-Fi printing. I enjoy these trips and always find I learn a lot through teaching others.
- Sept 10 Delight: Ginny Evans at the Delight Branch Library asked for assistance setting up some new computers she had been given by the city of Delight. I was able to get the new machines up and running and dedicate one of the older machines to ABCMouse so it could be used by children visiting the library.
- Sept 14 Augusta: Angie Meachum at the Woodruff County Library in Augusta asked that I present the Tech Petting Zoo and 3D Printing for the patrons. Because of the advanced notice I was able to create a few small samples of 3D printed objects for the patrons so they would have something to take away from the exhibit. It went over very well and I was quite pleased to have one boy check out a book on 3D printing from the library.

- Sept 16 Lynn: Kathy Bates at the Driftwood Public Library in Lynn reached out to the State Library to see if there was any way her Early Literacy Station could be repaired. I told her I would try to repair it, but unfortunately I was not able to do so. I was able to inform her about the ABCMouse program and let her know how easy it would be to set up and it's free availability to libraries in Arkansas. I dislike being unable to solve a problem, but I was able to leave her with a happy solution.
- Sept 17 Conway: John McGraw was recently named the new Director for the Faulkner County Library System and I attended the welcoming reception in his honor. I'm glad to see this happen both for John and for the libraries in and around Conway. I think they will be a good fit and I look forward to watching them grow together and working with them in the future.
- Sept 18 Yellville: Dara Stein asked that I repair the newly installed 3D printer in Yellville. I was able to diagnose the problem with the help of Makerbot's tech support and unfortunately will have to wait for a part to be delivered to fix the machine. I am not pleased with the sudden failure of the machine and may have to rethink my usual endorsement of this product, that said, the support services were very friendly and helpful and I plan to return and make the repairs as soon as the part arrives.
- Sept 24 Mt. Home/Yellville: I was asked to meet with the new children's librarian, Blinn Sheffield, at the Baxter County Library. He wanted some advice of tablets for children and was looking at replacements for the Early Literacy Stations. We talked about the Nabi and OLPC tablets and I also told him about ABCMouse. After my talk with Blinn I was able to stop at Yellville and install the part which had arrived for their 3D printer and get it up and running again.
- Oct 1-3 ARSL: I was asked to act as tech support for the annual Association for Rural and Small Libraries Conference, held this year in Little Rock, making sure presenters were able to have working equipment for their presentations. I was assisted by the invaluable support of Dustin Brock, our in house IT Support and Management Specialist. Without his assistance we would not have been able to make sure so many presentations went as well as they did. He is an amazing asset to this agency and his help was greatly appreciated.
- Oct 4-6 ArLA: I was able to attend the annual Arkansas Library Association conference here in Little Rock. As always I was glad to see so many of our public librarians get a chance to attend a state wide conference and was very pleased with the presentations I attended. I learned a lot about the desire of the younger generation to return to analog media (and get away from digital) and was able to attend a session which taught me several interesting facts of Arkansas history of which I had been previously unaware.

Total Mileage: 2,494

## Coordinator of E-Rate Services - Amber Gregory

### E-Rate Update:

Funding Year (FY) 2015 began July 1 and continues through June 30, 2016. Funding commitments have been slow; however, Universal Service Administrative Company (USAC) staff assures that funding for Arkansas is moving forward.

Arkansas public library E-Rate training for FY 2016 is scheduled for Little Rock, Monticello, Wynne, Bentonville and Camden in late November and early December. The application filing window for FY 2016 has not yet been announced.

### Adobe Connect Online E-Rate Meetings with Arkansas Public Libraries:

Between July 28 and October 26, 2015, 15 Adobe Connect meetings were held with 13 Arkansas public libraries to assist in completing E-Rate Forms 472, 486, service provider paperwork and invoice deadline extension requests.

Chicot County Library

Dumas Branch Library

Forrest City Public Library

Hempstead County Library

Little River County Library

Poinsett County Library

Pope County Library

Sevier County Library

Sharp County Library

Southeast Arkansas Regional Library

Star City Branch Library

Warren Branch Library

White County Library

### Site Visits/Meetings/Trainings/Conferences:

August 7 Arkansas Library Association (ArLA) board meeting, North Little Rock, AR  
I attended the August executive board meeting of the Arkansas Library Association as the ArLA 2015 Legislative Chair.

August 25 Office of Personnel Management (OPM), *Government Basics Training*, Little Rock, AR  
The State Library has been included as part of the *Government Basics Training* offered by the Department of Finance and Administration's Office of Personnel Management Division. This formal presentation walks participants through the benefits and services offered to them through the State Library.  
27 library card applications

September 30- Association for Rural and Small Libraries (ARSL) Annual Conference, Little Rock, AR  
October 3

I volunteered to be part of the ARSL annual conference planning committee for the 2015 annual conference held in Little Rock September 30-October 3. I organized the welcome reception held in the Darragh Center of the Central Arkansas Library System Main Library September 30<sup>th</sup>. There were over 350 attendees at the event. October 1<sup>st</sup>, I was a room monitor for the session presented by the American Library Association's (ALA) Office of Information Technology Policy (OITP) on their *Policy Revolution!* initiative. October 2<sup>nd</sup>, I presented a program *E-Rate: Get Your Share*, focusing on aspects of the E-Rate Modernization Order and how new E-Rate money can help rural and small libraries. The evening of October 2<sup>nd</sup>, I participated in a rural policy dinner and discussion with ALA's OITP and a small group of ARSL librarians to inform ALA's work in Washington.

October 3-6 Arkansas Library Association (ArLA) Annual Conference, Little Rock, AR  
The ArLA board met the evening of October 3<sup>rd</sup> to conduct association business. Highlights of the conference included speakers Wally Amos and Courtney Young, ALA past president, as well as informal networking opportunities with Arkansas librarians.

October 8 Meeting with Susan Smith of BCI, Little Rock, AR  
I met with Susan Smith of BCI, an E-Rate eligible service provider, for a discussion about how to approach AR public libraries within the E-Rate competitive bidding rules. We discussed general E-Rate rules and training opportunities for service providers and applicants. I clearly stated that I cannot recommend one service provider over another, and that AR public libraries are very serious about the fair and open competitive bidding process.

October 9 If All Arkansas Read the Same Book (IAARSB) event, Little Rock, AR  
I attended and assisted with the Arkansas Center for the Book annual author event featuring Jenny Wingfield and her novel *The Homecoming of Samuel Lake*.

October 20 USAC Annual Applicant Training, Minneapolis, MN  
I attended annual E-Rate training led by USAC and Federal Communications Commission (FCC) staff covering changes to the E-Rate program for FY 2016. The training focused on the new applicant portal, new Forms 470 and 471, and new opportunities following the E-Rate Modernization Orders. I had an opportunity to network with E-Rate coordinators from Nebraska, Iowa, North Dakota, and Oklahoma while at the training.

Conference Calls/Webinars:

I was selected to be part of the Library E-Rate Assessment and Planning (LEAP) Advisory Group by ALA and Chief Officers of State Library Agencies (COSLA) to assist with a 2 year E-Rate pilot program for 5 states. We held 3 calls to determine pilot state criteria and selection.

July 28

September 9

September 18

As a participant of an ALA E-Rate Task Force (ERTF) project, Library E-Rate, we held 6 virtual meetings to launch the project. Library E-Rate is a website that will contain E-Rate resources for all types of E-Rate stakeholders from state coordinators to library applicants. The Library E-Rate project was awarded an IMLS grant in August.

August 4

September 10

August 11

September 15

September 8

September 16

Each month state E-Rate coordinators and representatives from ALA's OITP, USAC and the FCC meet on a conference call to discuss E-Rate questions. The calls focused on data cleanup efforts, the Eligible Services List FY 2016 and the E-Rate Productivity Center (EPC) portal. The October call was cancelled.

August 5

September 2

I participated in 3 conference planning calls in advance of the ARSL annual conference in Little Rock. We focused on last-minute details for the October conference.

August 6

September 3

September 16

Upcoming Events:

November 4-6 Arkansas Library Leadership Institute (ALL\*In), Lake DeGray, AR

November 17 E-Rate training at Arkansas State Library

November 19 E-Rate training at Monticello Branch Library

December 3 E-Rate training at Cross County Library

December 8 E-Rate training at Bentonville Public Library

December 10 E-Rate training at Public Library of Camden & Ouachita County

January 8-12 ALA Midwinter Conference, Boston, MA

## Coordinator of Children's and Institutional Programs - Cathy Howser

### Training Events/Presentations

Jul. 22            Arkansas Teen Book Award            Western AR Education Service Cooperative, Branch  
I gave the presentation which introduced the Teen Book Award to librarians and teachers and also showcased the 2015 titles.

Jul. 27            Arkansas Teen Book Award    De Queen/Mena AR Educ. Service Cooperative, Gillham  
I gave the presentation which introduced the Teen Book Award to librarians and teachers and also showcased the 2015 titles.

Jul. 29            Arkansas Teen Book Award    Arkansas River Education Service Cooperative, Pine Bluff  
I assisted with the presentation which introduced the Teen Book Award to librarians and teachers and also showcased the 2015 titles.

Aug. 7            Teen Services from AR State Library            Craighead Co. Jonesboro Public Library  
Zoe Butler and I presented a one hour session about Arkansas State Library services for teens at CCJPL's annual Librarians' Workshop. I explained the Teen Book Award- primarily the mechanics and how they could be involved. I booktalked several of the current titles. They received handouts and posters. I also introduced the 2016 Summer Reading Program posters and told them about 2017 and 2018 slogans and themes.

Sept 3-6            National Book Festival            Washington, DC Convention Center  
I attended the Festival to assist Zoe Butler in staffing the Arkansas booth in the Pavilion of the States at this massive celebration of books and authors. There were thousands of people wanting a diamond stamped on their map of states and some of the great Arkansas materials we had available for them. We gave away almost everything we had shipped up there this year. It is always interesting to see what the other states distribute as well.

### Training Events/ Webinars Attended

Jul. 21            Sing Into Reading Workshop            Fort Smith Public Library  
This was Fort Smith Public Library's annual workshop, featuring Nancy Stewart. She is a talented musician from the Seattle area. Nancy's workshop incorporates music into the teaching of early literacy skills, using simple songs and rhythm instruments. Nancy writes most of her own music and freely shares it on her website. I was also given a few minutes on the agenda to show the 2016 Summer Reading Program posters and talk about the upcoming programs for 2016, 2017 and 2018.

Sep. 15            Storytime Underground Webinar            Online  
WebJunction provided this session entitled "Storytime Underground: A Peer-Created Community" which was an introduction to this free online community for sharing and learning with other storytime providers.

Sep. 30- Oct. 3 Association for Rural & Small Libraries Conference Marriott, Little Rock  
As a member of the 2015 Conference Committee, I was primarily involved in the local arrangement aspects of this conference. I assisted with the Welcome Reception and was responsible for all of the arrangements for the two evenings of Dine-Arounds. (At one point, I held reservations in my name for 27 groups at 16 restaurants.) I was able to attend the five keynote sessions, a few concurrent sessions on the last day, and a post-conference event. I enjoyed the opportunity to visit with so many people. I heard many good reports about the conference from attendees.

Oct. 4-6 Arkansas Library Association Annual Conference Convention Center, Little Rock  
I attended the general sessions, business sessions, and meal functions. I went to concurrent sessions and helped staff the State Library booth in the exhibit area. We began distributing the new AR Teen Book Award posters at the booth. The 2015 winners were announced at the final session. I was very pleased for all the award winners honored at the banquet.

Oct. 9 Author Event with Jenny Wingfield St. James United Methodist Church  
This was the final event of the 2015 If All Arkansas Read the Same Book author tour. I thoroughly enjoyed hearing Jenny Wingfield discuss her book, *The Homecoming of Samuel Lake*. Amber Gregory and I also assisted Zoe Butler with the mechanics of this event.

Oct. 14 The Digital Shift 2015 Event Online  
Library Journal/School Library Journal offered a full day virtual conference entitled "Libraries Connecting Communities". I attended both of the keynote sessions and five shorter sessions on topics about incorporating digital information and technology into libraries' interactions with the people in their communities. This event is always well done and interesting.

### Meetings

Aug. 3 AR Teen Book Award Steering Committee Arkansas State Library  
The committee discussed the presentations in the Educational Service Cooperatives, selected a new committee member and determined the schedule for the Wild Card voting. Division of various responsibilities was discussed.

Aug. 6 Conference Planning Committee, ARSL Conference Call  
This was a monthly meeting to update the committee on the plans being made for the upcoming conference. I have been working very hard to finalize the list of restaurants to be included in the Dine-Around events and the other recommended restaurants.

Aug. 25 Membership Committee, Collaborative Summer Library Program Teleconference  
The Membership Committee deals with issues relating to the membership, organizational structure and procedures. The proposed Strategic Plan was discussed.

Sep. 12 Charlie May Simon Book Award Reading Committee Laman Library

Sep. 12 Arkansas Diamond Primary Book Award Reading Committee Laman Library



## Manager of Library for the Blind - J. D. Hall

### COLLECTION

From October 1, 2014 through September 30, 2015, the digital book collection grew from 17,846 titles (77,690 copies) to 20,794 titles (106,829 copies); an increase of 2,948 titles (29,139 copies). In the same time excession of the cassette book collection resulted in a decrease of the number of cassette copies from 68,437 to 35,526, a reduction of 32,911 copies, or 48 percent. This followed a reduction of 15,328 copies in FY 2013 and resulted in a reduction of 114,484 cassette book copies since January of 2010. Long range plans now are for a complete phase out of all cassette books and machines within the next 3 years.

### CIRCULATION

From October 1, 2014 through September 30, 2015 the Arkansas State Library's Library for the Blind program circulated 204,483 books. There were 152,055 direct circulations of digital talking books, 17,435 of cassette books, and 1,294 of Braille books. Another 2,696 digital books were borrowed on interlibrary loan for patrons. Patron downloads of BARD books and magazines from the National Library Service for the Blind's Braille and Audio Reading Download program totaled 31,352, or 15 percent of total circulation. Cassette book circulation continued to fall as the number of titles available in that format were reduced, falling from 14 percent of total direct audio-book circulation on October 1, 2014 to 10.2 percent by September 30, 2015. Demand for older cassette book titles remained strong but the library met that need through interlibrary loans and by downloading and making digital copies of the most popular titles.

### BARD (Braille and Audio Reading Download) READERSHIP

There are currently 593 Library for the Blind readers who download digital audio and braille books and magazines from the National Library Service for the Blind (NLS) BARD program. As of September 30, 2015, 171 patrons had downloaded BARD mobile Apps and were using them on 356 registered Apple and Android devices. The free Apple App enables BARD books to be downloaded easily to an Apple I-phone, I-Pad, or other mobile Apple device. The free Android App enables users to download books directly to any Android device with an OS of 4.1 or higher. Downloads of audio and braille books and magazines currently account for about 13 percent of total circulation.

### DIGITAL DOWNLOADS AND REPRODUCTION

The National Library Service for the Blind (NLS) is converting many older cassette titles that are still in demand to a digital format available for download only. They are not producing any copies of these for distribution to network libraries. In order to meet the demand for these titles the library downloaded 593 titles from BARD from October 1, 2014 through September 30, 2015 and made 940 copies in digital format. Permanent copies of an additional 1,000 titles were obtained from the National Library Service for the Blind Multi-State Center in Salt Lake City.

## TRAVEL

Travel in the last 3 months includes:

- August 21 J.D. Hall, exhibited at West Shores Retirement Center Health Fair
- September 11 J.D. Hall, attended the OIB (Older Individuals who are Blind) quarterly board meeting
- October 5 J.D. Hall, presented program, Arkansas Library Association Conference
- October 7-8 J.D. Hall, exhibited at Hospital Auxiliary Association Annual Conference
- October 15 J.D. Hall, attended annual White Cane Recognition Day
- November 3 J.D. Hall, exhibited at Homecare Association of Arkansas conference

## Manager of Information Services – Michael Strickland

### On-Going Projects:

#### Display Cases

The display for August was *Fur, Feathers, and Fins: Arkansas Wildlife*, designed by staff member Win Gates. The September/October display, *Gone Huntin'*, was also created by Win Gates with help from Kathy Fowler.

#### Facebook

The number of people linked to the Arkansas State Library, Information Services Facebook page as friends, has increased from 949 to 970 this quarter.

#### Patent Trademark Program

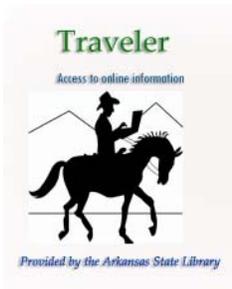
This quarter we have worked with 38 people needing patent and/or trademark assistance. This is a significant increase over last year.

### Site Visits/Meetings/Training:

August 26, 2015	Strickland represented the State Library at the State Employees Benefit Fair held at the 501 Building in Little Rock. He answered questions and distributed literature about the Arkansas State Library.
September 3, 8-10, 2015	Strickland attended Manager Training classes for State Employees.
September 11, 2015	Sherry Chastain attended the Fall ALPS Meeting at Faulkner County Public Library in Conway.
September 23, 2015	Strickland and Fowler gave a brief presentation on State Library services during the Documents program for state agencies.
October 4-6, 2015	2015 Arkansas Library Annual Conference – Little Rock, Arkansas  Strickland, Fowler and Judi King attended the Arkansas Library Annual Conference held at the State House Convention Center in Little Rock. Strickland and Fowler provided programs at the conference. Fowler's presentation was "African American Genealogy: An Arkansas Case History." Strickland's presentation was "Basic Patents and Trademarks."

## Manager of Network Services – Sally Hawkes

### Training



ProQuest continues to provide webinars on a monthly basis. Recordings of the sessions are available at <http://bit.ly/ARTraveler> on the Arkansas Traveler Administration page.

<http://libguides.library.arkansas.gov/TravelerAdministrationGuide>

#### *ProQuest Live*

October 26 Arch Ford Education Cooperative, Plumerville  
 October 27 Northeast Education Cooperative, Walnut Ridge  
 October 28 Arkansas River Education Cooperative, Pine Bluff  
 October 29 Northwest Education Cooperative, Farmington

### *Tentative agenda*

10:00 – 11:00 - Opening Remarks, Intro to ProQuest and what we offer

11:00 – 12:00 - ProQuest Central is for everyone! How Academics, K12, and Public Libraries can use this resource to meet their needs (includes tips on cross-search with other PQ platform databases)

12:00 – 1:00 - Lunch & Learn – ProQuest Research Companion & Genealogy Review

1:00 – 1:45 - ebrary Ebooks for all libraries – Content Review, Demo and then end with Q&A time with Ken Young

1:45 – 2:45 - Breakout sessions for Academics, Public Library & K12 student resources, Ebooks, and Tech Support & Admin help

2:45 – 3:00 Closing Remarks/One-on-One questions

I will be working with the other Traveler vendors to set up live training sessions around the state. Online training links are provided under the Training Assistance tab of the Traveler Administration Guide. I am also going out on request for live session. Western Education Service Cooperative in Branch was October 14 and will be visiting Pulaski County Special School District on Nov. 5.

### **ASL Web Page**

This ASL Web Survey concluded October 10. There are 142 responses that included all library types and some state employees. The survey was sent to the AAIM, ARKLib-L and Traveler lists, as well as directly to public library, academic library and private elementary and secondary schools. I sent the surveys to contacts in 12 state agencies and requested that ASL staff also reach out to their state agencies contacts. The survey results will be posted on the web page in November.

### *New Web Site*

I was contacted by Mary Bonner from INA in late September about providing an outline in order to receive a renewed bid for changing to the new software. Due to staff schedules we could not make the October deadline but are on track for the November deadline. The SharePoint Web staff met on October

22 to review again what is needed for the report as well as looking at examples of other web sites designed with the new software. Two sites with interesting elements are the Attorney General's Office <http://www.ag.arkansas.gov/>, and the Arkansas Department of Higher Education <http://www.adhe.edu/>. There seemed to be a consensus away from the opening pages that are longer than the computer screen such as the ADHE page or the main Arkansas page, [www.arkansas.gov](http://www.arkansas.gov/). Bolder more attention grabbing links for programs and services seems to be what is requested by survey responses. The survey also provided some interesting possibilities in the What is Missing? responses. I hope to be in negotiation with INA on the page design in December.

## Manager Collection Management - Collection Development Unit - Mary Brewer

Withdrawals for October 2014 - September 2015

Weeded Books Processed and Offered: 1505

Books Requested: 1478

Books Discarded: 27

Weeded AV Processed and Offered: 252

AV Requested: 24

AV Discarded: 228

The books and AV materials were requested by 12 public libraries, 7 academic libraries, 12 school libraries, and 5 government agencies.

Arkansas State Library's circulating collection holdings as of October 28, 2015 is 30,059.

## Manager of Digital Services - Sarah Lipsey

### On-Going Projects:

#### **State Publications Depository**

Over the summer, we sent out a memorandum to agency heads reminding them of the legislative mandate for state agencies to deposit their publications with the Arkansas State Library's State Publications Depository. As a result, we have received 172 new liaisons designations to date.

### Site Visits/Meetings/Training

September 23 Agency Liaison Orientation, Little Rock, AR

Orientation held for new liaisons providing general information about the state depository program, outlining liaison duties, and explaining procedures to deposit agency documents. The session also provided an opportunity for liaisons to meet face to face with our documents staff and ask questions. 39 liaisons attended.

October 13 Agency Liaison Orientation, Little Rock, AR

Second orientation session held for state agency liaisons. 45 liaisons attended.

### Upcoming Events:

November 3 Agency Liaison Orientation, Little Rock, AR

**Cards of thanks – These were all hand-written notes.**

The Southern Arkansas University Tech Library thanks the Central Arkansas Library System & Butler Center & Brandy for the Arkansas studies books & prompt delivery! We sincerely appreciate it very much! Thanks again! Allison Malone (received 8/25/2015)

Dear Carolyn and Library Board,

Thank you so much for the lovely and inspiring card! Your kind words of expression and prayers were very special! I am on themend and feeling better each day. Looking forward to seeing you in November. Thanks, Jo Bell (received August 29, 2015)

Dear Carolyn,

Thank you so much for providing me with the State Library Scholarship. This scholarship has truly lifted a burden off of my shoulders and I am very grateful! Thank you so much for your guidance and assistance! Cori Williams (received 9/8/2015)

Dear Ms. Ashcraft –

Last week, our color copier was misbehaving, and I needed some color copies desperately for an important meeting with our President and senior staff.

Wynn and Michael were so kind and very helpful; they allowed me to use the Library's copier and repeatedly refused to keep a copy count, take any money, or have me request a check for reimbursement. We finally all agreed that if they ever needed the favor returned, they need only come upstairs and ask for me.

They were professional, kind gentlemen, and I want to commend them to you.

Very best regards, Layne L. Anderson in ADFA (received 9/9/2015)

Dear Carolyn – Thank you so much for your hospitality when we were in Little Rock. I loved the tour of your building and am so impressed with what you have accomplished there. Dinner was outstanding and great fun to have time to talk. The conference was great – the care that you and the other planners put into it was very evident. Our Texas delegation all agreed it was transformative. Again, many thanks. I look forward to hosting you in Austin someday soon. Best, Mark [Mark Smith, State Librarian of Texas] (received 10/14/2015)

Dear Carolyn & Staff,

I just wanted to share how much your sponsorship of the Association for Rural & Small Libraries conference meant to me. I am very grateful for everything the State Library staff did to help ensure a smooth & enjoyable conference for all 510 attendees. It was a pleasure to work with such a well-organized team of professionals and I thank each one of you for making my responsibility role with the conference so much easier.

According to the conference survey, attendees are saying that it was the best conference ever! Thanks to all of you for making it so.

With deepest appreciation, Judy Calhoun, ARSL conference chair (received 10/15/2015)

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**UAFS** | UNIVERSITY OF ARKANSAS  
FORT SMITH

August 18, 2015

Ms. Brooke Crawford  
Arkansas State Library  
900 W. Capitol Street  
Little Rock, AR 72201

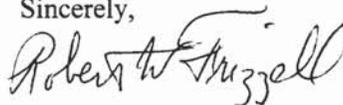
Dear Ms. Crawford:

Thank you to the Arkansas State Library for the recent donation of four books to the Boreham Library of the University of Arkansas – Fort Smith.

Gifts to the library supplement and enhance our collection, and we appreciate our faculty and citizens who remember the University when disposing of materials they no longer need. The University is growing rapidly, and funding is always limited. Donations help us provide resources many of our students need.

Please feel free to contact the Boreham Library staff if we may assist you with any library needs. Your support of the University of Arkansas-Fort Smith and the Boreham Library is gratefully received and much appreciated.

Sincerely,



Robert W. Frizzell  
Director of Library Services

dmw

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**UAFS** | UNIVERSITY OF ARKANSAS  
FORT SMITH

August 24, 2015

Ms. Brooke Crawford  
Arkansas State Library  
900 W. Capitol Street  
Little Rock, AR 72201

Dear Ms. Crawford:

Thank you to the Arkansas State Library for the recent donation of 28 books to the Boreham Library of the University of Arkansas – Fort Smith.

Gifts to the library supplement and enhance our collection, and we appreciate our faculty and citizens who remember the University when disposing of materials they no longer need. The University is growing rapidly, and funding is always limited. Donations help us provide resources many of our students need.

Please feel free to contact the Boreham Library staff if we may assist you with any library needs. Your support of the University of Arkansas-Fort Smith and the Boreham Library is gratefully received and much appreciated.

Sincerely,



Robert W. Frizzell  
Director of Library Services

dmw



**Headquarters: 200 North Fifth Street  
Blytheville, AR 72315-2709**

**870-762-2431 (voice)**

**870-762-2442 (fax)**

**Kevin D. Barron, Director**

August 24, 2015

Dear Governor Hutchinson:

Thank you for your quick response to my letter of July 17, 2015. I wanted to update you regarding the status of our libraries in Mississippi County. Just as a bit of background, the bulk of our support comes from a county-wide sales tax of an eighth of a cent. In fiscal year 2014-2015, that generated \$817,055.49. This was the majority of our funding, but we also received \$101,267.50 in state aid, administered by the Arkansas State Library. We are not sure what to expect with local sales tax revenue in the 2015-2016 fiscal year, but at the moment it appears flat at best. We have had hundreds of workers laid off in the Blytheville area, and are not sure when they will be called back to work. Add to this the reduction in state aid - at the moment, we expect it to be \$84,576.32, which is \$16,691.18 less than the previous year - and you will understand my concern for the library's finances. The library board of trustees met Tuesday, August 18, and made the following decisions:

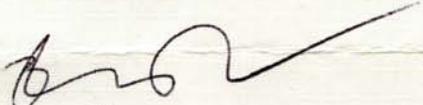
1. Eliminate Saturday and Sunday hours at Blytheville, cutting from 59 hours to 49 hours a week.
2. Eliminate Saturday hours at Osceola, cutting from 59 hours to 52 hours a week. We decided to maintain Sunday hours here because this is one of only two passport acceptance facilities in the county, and the only one in a wide radius that is open on Sundays. It is an essential public service.
3. Cut the hours at Leachville from 21 hours to 12 hours a week.
4. Close our branch library at Luxora, a loss of 12 hours of public service. This is understandably a blow to the community, but this branch was the least used in every category, and the town of Luxora is also the closest of any branch to one of our major libraries, where many residents of Luxora conduct business.
5. Cut the hours at Manila from 22.5 hours to 12 hours a week, eliminating Saturday hours there.
6. Cut the hours at Wilson from 15 hours to 12 hours a week.

The results of the above changes reduces our total public service hours each week from 200.5 hours to 149 hours, a reduction of just over 25%. This results in a projected personnel savings of \$40,374.62. Any savings we realize beyond the replacement of the reduced state aid and reduced sales tax will be used for our two major projects. One is a sorely overdue technology upgrade and the other is the replacement of the roof at the Blytheville Library, which I previously discussed with you.

**I continue to ask for what support you can offer, specifically in the form of the funds needed to replace the roof of the Blytheville Library, which is an estimated \$250,000.00.**

Thanks again for any help you can offer, and feel free to contact me directly at 870-822-0260 (cell) or kbarron@mclibrary.net with any questions.

Sincerely,



Kevin D. Barron, Director  
Mississippi County Library System

cc: Carolyn Ashcraft, Arkansas State Librarian  
Randy Carney, Mississippi County Judge  
David Burnett, Arkansas State Senator, District 22  
Monte Hodges, Arkansas State Representative, District 55  
Dave Wallace, Arkansas State Representative, District 54

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AUG 27 2015

**State Librarian's Office**

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**UAFS** | UNIVERSITY OF ARKANSAS  
FORT SMITH

October 7, 2015

Ms. Brooke Crawford  
Arkansas State Library  
900 W. Capitol Street  
Little Rock, AR 72201

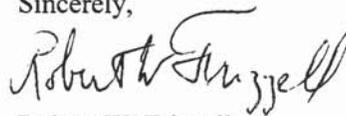
Dear Ms. Crawford:

Thank you to the Arkansas State Library for the recent donation of 16 books to the Boreham Library of the University of Arkansas – Fort Smith.

Gifts to the library supplement and enhance our collection, and we appreciate our faculty and citizens who remember the University when disposing of materials they no longer need. The University is growing rapidly, and funding is always limited. Donations help us provide resources many of our students need.

Please feel free to contact the Boreham Library staff if we may assist you with any library needs. Your support of the University of Arkansas-Fort Smith and the Boreham Library is gratefully received and much appreciated.

Sincerely,



Robert W. Frizzell  
Director of Library Services

dmw

**From:** Shauna Gilbraith [<mailto:gilbraiths@desarcschools.org>]  
**Sent:** Thursday, October 15, 2015 2:30 PM  
**To:** Abbie Wilson  
**Subject:** Re: books available

**Re:**

Smith, J. Frazer. Plantation Houses and Mansions of the Old South. New York: Dover, 1993.  
Waldman, Diane, and Roy Lichtenstein. Roy Lichtenstein. New York, N.Y.: Guggenheim Museum, 1993.

These books are wonderful!!

Thank you so much for offering and sending them!  
I taught art for 22 years and I am an artist as well. I think our art teacher will love them once I show them to her. I am so excited.  
Our art section is sadly lacking.

Shauna

Shauna Gilbraith  
Library Media Specialist  
Website Administrator  
Des Arc High School  
600 Main Street  
Des Arc, AR 72040  
870-256-4166

On Mon, Oct 5, 2015 at 10:25 AM, Shauna Gilbraith <[gilbraiths@desarcschools.org](mailto:gilbraiths@desarcschools.org)> wrote:  
**If these are still available I would like them:**

Smith, J. Frazer. Plantation Houses and Mansions of the Old South. New York: Dover, 1993.

Waldman, Diane, and Roy Lichtenstein. Roy Lichtenstein. New York, N.Y.: Guggenheim Museum, 1993.

Thank you!  
Shauna Gilbraith  
Library Media Specialist  
Website Administrator  
Des Arc High School  
600 Main Street

# Arkansas



Sen. Jimmy Hickey, Jr.  
Senate Chair  
Sen. Linda Chesterfield  
Senate Vice Chair

Rep. Mary Broadaway  
House Chair  
Rep. Sue Scott  
House Vice Chair

Roger A. Norman, JD, CPA, CFE, CFF  
Legislative Auditor

## LEGISLATIVE JOINT AUDITING COMMITTEE ARKANSAS LEGISLATIVE AUDIT

October 12, 2015

Carolyn Ashcraft  
State Librarian  
Arkansas State Library  
900 West Capitol Avenue, Suite 100  
Little Rock, AR 72201

Re: Arkansas State Library  
June 30, 2014

The Legislative Joint Auditing Committee, at its October 9, 2015 meeting, filed the above referenced report.

If you should have any questions or need any assistance, please feel free to contact us so that we may schedule one of our personnel to visit with you.

LEGISLATIVE JOINT AUDITING COMMITTEE

A handwritten signature in blue ink, appearing to read "Jim Hickey, Jr.", written over a horizontal line.

Jim Hickey, Jr.  
Senate Chair

A handwritten signature in blue ink, appearing to read "Mary Broadaway", written over a horizontal line.

Mary Broadaway  
House Chair

JH;MB: rf  
SR14519

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OCT 16 2015

**State Librarian's Office**



October 21, 2015

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Cheri Nichols  
Debbie Shea  
David Ware, Ph.D.  
Parker Westbrook  
Charles Witsell, Jr., FAIA

Carolyn Ashcraft  
Arkansas State Library  
900 West Capitol Avenue #100  
Little Rock, AR 72201

Dear Ms. Ashcraft,

On January 15, 2016, Preserve Arkansas will hold its annual Arkansas Preservation Awards dinner in Little Rock, where we honor people who have worked tirelessly to make a difference in restoring, redeveloping and revitalizing some of Arkansas's most historic places. **The Arkansas Civil War Sesquicentennial Commission has been selected to receive a 2015 Award in Outstanding Achievement in Preservation Education for an Organization**

We are pleased to recognize this effort and the individuals and organizations that made it happen. Because of your involvement with the Commission, **we ask you to join us in honoring this year's awards recipients and help us foster future achievements in historic preservation in Arkansas by becoming a sponsor or patron of the Awards dinner** at the historic Albert Pike Memorial Temple in Little Rock. A full list of the 2015 Arkansas Preservation Awards recipients is enclosed, along with a full list of sponsor levels and benefits, which include recognition at the event and on our website, [PreserveArkansas.org](http://PreserveArkansas.org), as well as complimentary tickets to the event.

Preserve Arkansas works to build stronger communities by reconnecting Arkansans to our heritage and by empowering people to save and rehabilitate our state's historic places. This year's program will showcase notable success stories that demonstrate that historic preservation is building a better and more vibrant Arkansas. The program will also raise critically needed funds to help us continue to educate, advocate and assist with efforts to save and rehabilitate places that matter across the state.

We hope that we can count on your support to make this program a huge success. We look forward to celebrating with you in January!

Sincerely,

Vanessa Norton McKuin  
*Executive Director*

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OCT 26 2015

*State Librarian's Office*



## 2015 ARKANSAS PRESERVATION AWARDS RECIPIENTS

### Parker Westbrook Award for Lifetime Achievement

**Award** Ethel Goodstein-Murphree, PhD, Fayetteville

### Excellence in Heritage Preservation Award

**Award** Quapaw Quarter Association, Little Rock  
for its Historic Building Marker Program

### Excellence in Preservation through Rehabilitation

**Award** Fulk Building, 300 Main Street, Little Rock  
Owner: TerraForma, LLC/300 Main, LLC  
Architect: JAMESON Architects  
Contractor: Kinco Constructors

**Award** White-Baucum House, 201 S Iward Street, Little Rock  
Owner: J. Chandler and Company  
Contractor: CM Construction, Inc.

**Multi Family** Theresa Lynch Apartments, 523 Orange Street, North Little Rock  
Owner: Dakota Development  
Architect: Cromwell Architects  
Contractor: Gardner Custom Homes

### Excellence in Preservation through Restoration

**Award** Stone County Sylamore Creek Swinging Bridge, Mountain View vic.  
Owner: Stone County, Arkansas, Honorable Stacey Avey, County Judge  
Engineer: Miller Newell Engineers  
Contractor: Clint Seagraves Construction

### Ned Shank Award for Outstanding Preservation Publication

**Award** *Of the Soil: Photographs of Vernacular Architecture and Stories of Changing Times in Arkansas*  
Author: Geoff Winningham  
Publisher: University of Arkansas Press

### Outstanding Achievement in Preservation Advocacy

**Award** Friends of the Historic White River Bridge, Clarendon  
Save the White River Bridge

### Outstanding Achievement in Preservation Education

**Organization** Arkansas Civil War Sesquicentennial Commission, statewide  
**Individual** Beverly W. Rowe, Ph.D., Texarkana

### Outstanding Service in Neighborhood Preservation

**Award** Paul Dodds, Central High Neighborhood, Little Rock

### Outstanding Personal Projects

**Award** Matt Foster  
For the Leo Treadway House, 2215 S Louisiana, Little Rock

### Special Recognition of Outstanding Stewardship

**Award** County Courthouse Restoration Grant Program, Statewide



## Public Libraries of Arkansas by Library Development Districts

Library Name	Mailing Address	City	Zip Code
<b>LDD I</b>			
Arkansas River Valley Regional Library	501 North Front Street	Dardanelle	72834-3507
Donald W. Reynolds Library	300 Library Hill	Mountain Home	72653
Bella Vista Public Library	11 Dickens Place	Bella Vista	72714-4603
Bentonville Public Library	125 West Central	Bentonville	72712-5298
Boone County Library	221 West Stephenson Avenue	Harrison	72601-4225
Carroll & Madison Library System	106 Spring Street	Berryville	72616-3846
Crawford County Library	1409 Main Street	Van Buren	72956-4503
Fayetteville Public Library	401 West Mountain Street	Fayetteville	72701-5819
Fort Smith Public Library	3201 Rogers Avenue	Fort Smith	72903-2953
Gentry Public Library	105 East Main Street	Gentry	72734-0803
Gravette Public Library	407 Charlotte Street SE	Gravette	72736-9363
Iva Jane Peek Public Library	P. O. Box 247	Decatur	72722-0247
Marion County Library	P. O.Box 554	Yellville	72687-0554
Newton County Library	HCR 31, Box 8	Jasper	72641-9401
Pea Ridge Library	P. O. Box 9	Pea Ridge	72751-0009
Pope County Library	116 East Third Street	Russellville	72801-5198
Rogers Public Library	711 South Dixieland Road	Rogers	72758-4513
Scott-Sebastian Regional Library	P. O. Box 400	Greenwood	72936-0400
Searcy County Library	202 East Main	Marshall	72950-9502
Siloam Springs Public Library	401 West University Street	Siloam Springs	72761-2677
Sulphur Springs Public Library	P. O. Box 275	Sulphur Springs	72768-0275
Washington County Library System	1080 West Clydesdale Drive	Fayetteville	72701-8211
<b>LDD II</b>			
Crowley Ridge Regional Library	315 West Oak Avenue	Jonesboro	72401-3594
East Central Arkansas Regional Library	410 East Merriman	Wynne	72396-2947
Forrest City Public Library	421 South Washington	Forrest City	72335-3839
Jackson County Library	P. O. Box 748	Newport	72112-0748
Lawrence County Library	115 West Walnut Street	Walnut Ridge	73476-6430
Mississippi/Crittenden County Library	200 North Fifth Street	Blytheville	72315-2712
Northeast Arkansas Regional Library	120 North Twelfth Street	Paragould	72450-4103
Trumann Public Library	P. O. Box 73	Trumann	72472-0073
West Memphis Public Library	213 North Avalon	West Memphis	72301-2995
White River Regional Library	368 East Main	Batesville	72501-5605
Woolfolk Library	100 North Currie Street	Marion	72364-1858

Public Libraries of Arkansas by Library Development Districts

Library Name	Mailing Address	City	Zip Code
<b>LDD III</b>			
Central Arkansas Library System	100 Rock Street	Little Rock	72201-1624
Conway County Library	101 West Church	Morrilton	72110-3399
Faulkner-Van Buren Regional Library	1900 Tyler	Conway	72032-3240
Lonoke/Prairie County Regional Library	204 East 2nd Street	Lonoke	72086-2858
Mid-Arkansas Regional Library	202 East Third Street	Malvern	72104-3910
Saline County Library	1800 Smithers Drive	Benton	72015-3108
White County Library System	113 East Pleasure Avenue	Searcy	72143-7709
William F. Laman Public Library	2801 Orange	North Little Rock	72114-2296
<b>LDD IV</b>			
Barton Library	200 East Fifth	El Dorado	71730-3897
Calhoun County Library	P. O. Box 1162	Hampton	71744-1162
Clark County Library	609 Caddo Street	Arkadelphia	71923-0609
Columbia County Library	P. O. Box 668	Magnolia	71753-0668
Garland County Library	1427 Malvern Avenue	Hot Springs	71901-6316
Hempstead County Library	500 South Elm Street	Hope	71801-5222
Lafayette County Library	219 East 3rd Street	Lewisville	71845-8075
Montgomery County Library	P. O. Box 189	Mount Ida	71957-0189
Ouachita Mountains Regional Library			
Polk County Library	410 8th Street	Mena	71953
Public Library of Camden & Ouachita County	120 Harrison Avenue	Camden	71701-3968
Southwest Arkansas Regional Library	107 South Circle Drive	Hope	71801
Texarkana Public Library	600 West Third Street	Texarkana, TX	75501-5054
Tri-County Regional Library System	426 N. Main, Suite 5	Nashville	71852
<b>LDD V</b>			
Arkansas County Library	2002 South Buerkle Street	Stuttgart	72160-6508
Ashley County Library	211 East Lincoln	Hamburg	71646-3217
Crossett Public Library	1700 Main Street	Crossett	71635-2962
DeWitt Public Library	205 West Maxwell Street	DeWitt	72042-1942
Phillips-Lee-Monroe Regional Library	702 Porter	Helena	72342-3142
Public Library of Pine Bluff & Jefferson County	200 East Eighth Avenue	Pine Bluff	71601-5092
Southeast Arkansas Regional Library	114 West Jefferson	Monticello	71655-4933

Public Libraries of Arkansas by Library Development Districts

Phone	Fax	E-Mail address	Librarian	Library Name
				<b>LDD I</b>
479-229-4418	479-229-2595	arvrls@centurytel.net	Donna McDonald	Arkansas River Valley Regional Library
870-580-0987	870-580-0935	kim.c@baxtercountylibrary.org	Kim Crow Sheaner	Donald W. Reynolds Library
479-855-1753	479-855-4475	rwright@bellavistacityar.com	Roxie Wright	Bella Vista Public Library
479-271-3192	479-271-9051	Hdudley@bentonvillear.com	Hadi Dudley	Bentonville Public Library
870-741-5913	870-741-5913	lewing@boonecountylibrary.org	LaVoyce Ewing	Boone County Library
870-423-5300	870-423-7117	dominick@camals.org	Johnice Dominick	Carroll & Madison Library System
479-471-3226	479-471-3226	ewhite@crawfordcountylib.org	Eva White	Crawford County Library
479-856-7000	479-571-0222	djohnson@faylib.org	David Johnson	Fayetteville Public Library
479-783-0229	479-782-8571	jgoodson@fortsmithlibrary.org	Jennifer Goodson	Fort Smith Public Library
479-736-2054	479-736-8567	darla.threet@cityofgentry.com	Darla Threet	Gentry Public Library
479-787-6955	479-787-6955	librarygravette@yahoo.com	Kim Schneider	Gravette Public Library
479-752-7323	479-752-8366	ijppublib121@yahoo.com	Karen Jones	Iva Jane Peek Public Library
870-449-6015	870-449-5808	libdir@marcolibrary.org	Judy Mays	Marion County Library
870-446-2983	870-446-2983	nc2983@eritter.net	Teresa Hayes	Newton County Library
479-451-8442		library@pearidgecommunitylibrary.org	Peggy Maddox	Pea Ridge Library
479-968-4368	479-968-3222	Director@popelibrary.org	Shawn Pierce	Pope County Library
479-621-1152	479-621-1165	judyc@rogersark.org	Judy Casey	Rogers Public Library
479-996-2856	479-996-2236	judybc111@yahoo.com	Judy Beth Clevenger	Scott-Sebastian Regional Library
870-448-2420	870-448-5453	path353@yahoo.com	Pat Halsted	Jim G. Ferguson/Searcy County Library
479-524-4236	479-524-3908	library@siloadamsprings.com	Dolores Deuel	Siloam Springs Public Library
479-298-3753	479-298-3515	sspringslib@yahoo.com	Lily Mae Buckley	Sulphur Springs Public Library
479-442-6253	479-442-6812	glendaa@wcls.lib.ar.us	Glenda Audrain	Washington County Library System
				<b>LDD II</b>
870-935-5133	870-935-7987	david@libraryinjonesboro.org	David Eckert	Crowley Ridge Regional Library
870-238-3850	870-238-5434	jpaul@crosscountylibrary.org	John Paul Myrick	East Central Arkansas Regional Library
870-633-5646	870-633-5647	fcpl@forrestcitylibrary.org	Arlisa Price Harris	Forrest City Public Library
870-523-2952	870-523-5218	tonya.ryals@yahoo.com	Tonya Ryals	Jackson County Library
870-886-3222	870-886-9520	akburriss@hotmail.com	Ashley Burriss	Lawrence County Library
870-762-2431	870-762-2442	kbarron@mclibrary.net	Kevin Barron	Mississippi/Crittenden County Library
870-236-8711	870-236-1442	pdpcomposing@yahoo.com	Mike Rogers	Northeast Arkansas Regional Library
870-483-7744	870-483-6833	teaguejanie@hotmail.com	Janie Teague	Trumann Public Library
870-732-7590	870-732-7636	redfearn.caroline@wmlibrary.org	Caroline Redfearn	West Memphis Public Library
870-793-8814	870-793-8896	wrrlibrary@yahoo.com	Debra Sutterfield	White River Regional Library
870-739-3238	870-739-4624	tracypahls@yahoo.com	Tracy Pahls	Woolfolk Library

Public Libraries of Arkansas by Library Development Districts

Phone	Fax	E-Mail address	Librarian	Library Name
				<b>LDD III</b>
501-918-3000	501-375-7451	bobbyr@cals.lib.ar.us	Bobby Roberts	Central Arkansas Library System
501-354-5204	501-354-5206	jay.carter@conwaycountylibrary.org	Jay Carter	Conway County Library
501-327-7482	501-327-9098	john@fcl.org	John McGraw	Faulkner-Van Buren Regional Library
501-676-6635	501-676-7687	dmoore@lpregonal.lib.ar.us	Deborah Moore	Lonoke/Prairie County Regional Library
501-332-5441	501-332-6679	ashley.parker@arkansas.gov	Ashley Parker	Mid-Arkansas Regional Library
501-778-4766	501-778-0536	erinw@salinecountylibrary.org	Erin Waller	Saline County Library
501-279-2870	501-268-5682	darla.ino@arkansas.gov	Darla Ino	White County Library System
501-758-1720	501-753-0524	crystal.gates@lamanlibrary.org	Crystal Gates	William F. Laman Public Library
				<b>LDD IV</b>
870-863-5447	870-862-3944	lcleveland@bartonlibrary.org	Laura Cleveland	Barton Library
870-798-4492	870-798-4492	calcolib@yahoo.com	Allie Stevens	Calhoun County Library
870-246-2271	870-246-4189	library22@yahoo.com	Judy Golden	Clark County Library
870-234-1991	870-234-5077	rhonda@cocolib.org	Rhonda Rolon	Columbia County Library
501-623-4161	501-623-5647	gclhsar@hotmail.com	John Wells	Garland County Library
870-777-4564	870-777-2915	hempcolib@gmail.com	Courtney McNiel	Hempstead County Library
870-921-4757	870-921-4756	lewisvillelibrary2004.yahoo.com	Rosey Byrd	Lafayette County Library
870-867-3812	870-867-3812	montlibrary@hotmail.com	Joann Whisenhunt	Montgomery County Library
870-867-3812	870-867-3812	omreglibrary@hotmail.com	Emily McCoy	Ouachita Mountains Regional Library
479-394-2314	479-394-2314	polkcountylibrary@yahoo.com	Shirley Philpot	Polk County Library
870-836-5083	870-836-0163	lrpickett@hotmail.com	Lisa Pickett	Public Library of Camden & Ouachita County
		swarlib@gmail.com	Courtney McNiel	Southwest Arkansas Regional Library
903-794-2149	903-794-2139	jstrayhorn@txar-publib.org	Jennifer Strayhorn	Texarkana Public Library
870-845-2566	870-845-7533	Tri-countyreglibsystem@hotmail.com	Marilyn Archer	Tri-County Regional Library System
				<b>LDD V</b>
870-673-1966	870-673-4295	stuttgart006@centurytel.net	Anna Bates	Arkansas County Library
870-853-2078	870-853-2079	ashcolib@sbcglobal.net	Henrietta Thompson	Ashley County Library
870-364-2230	870-364-2231	david@crossett.lib.ar.us	David Anderson	Crossett Public Library
870-946-1151	870-946-1151	dewittpl@yahoo.com	Sarah Beth Cole	DeWitt Public Library
870-338-7732	870-338-8855	ral72342@yahoo.com	vacant / Linda Bennett, staff	Phillips-Lee-Monroe Regional Library
870-534-4802	870-534-8707	msawyer@pineblufflibrary.org	Michael Sawyer	Public Library of Pine Bluff & Jefferson County
870-367-8584	870-367-5166	director.searl@gmail.com	Judy Calhoun	Southeast Arkansas Regional Library
				updated October 29, 2015

## Arkansas State Library Board

### **Martine Ferguson**

1723 County Avenue  
 Texarkana, AR 71854-  
 Home Phone: (870) 772-0855  
 Work Phone: (870) 772-0855  
 Home Fax:  
 Work Fax: (870) 772-1176  
 E-mail: martine32@windstream.net  
 Home E-mail:  
 Cell Phone:  
 Term: 10/18/2016  
 Congressional District: 4

### **Dr. Josephine C. Bell\***

58 Westchester Court  
 White Hall, AR 71602  
 Home Phone: (870)247-1812  
 Work Phone:  
 Home Fax:  
 Work Fax:  
 E-mail:  
 Home E-mail: JosephineBell39@yahoo.com  
 Cell Phone: (870)692-7073  
 Term: 10/18/2017  
 Congressional District: 4

### **Jo Ann Campbell\*\***

2711 Reeder  
 Fort Smith, AR 72901  
 Home Phone: (479)782-7314  
 Work Phone:  
 Home Fax:  
 Work Fax:  
 E-mail:  
 Home E-mail: jdcfsm@cox.net  
 Cell Phone:  
 Term: 10/18/2018  
 Congressional District: 3

### **George (Bucky) Ellis**

1725 Cedarhurst Drive  
 Benton, AR 72015  
 Mail to: 126 North Main Street  
 Benton, AR 72015  
 Home Phone: (501) 315-3396  
 Work Phone: (501) 315-1000  
 Home Fax:  
 Work Fax: (501) 315-4222  
 E-mail: gellisinbenton@swbell.net  
 Home E-mail:  
 Cell Phone:  
 Term: 10/18/2015  
 Congressional District: 2

### **Deborah Kirby**

24803 Colonel Glenn Road  
 Little Rock, AR 72210  
 Home Phone: (501) 821-4711  
 Work Phone:  
 Home Fax:  
 Work Fax:  
 E-mail: dkirby55@gmail.com  
 Home E-mail:  
 Cell Phone:  
 Term: 10/18/2019  
 Congressional District: 2

### **Deborah Knox**

519 Driftwood Drive  
 Mountain Home, AR 72653  
 Home Phone: (870) 424-3776  
 Work Phone: (870) 424-3440  
 Home Fax:  
 Work Fax:  
 E-mail: deborah62875@gmail.com  
 Home E-mail:  
 Cell Phone:  
 Term: 10/18/2020  
 Congressional District: 1

### **Jo Ann Cooper**

16 Algonquin Court  
 Cabot, AR 72023-  
 Home Phone: (501) 286-7200  
 Work Phone:  
 Home Fax:  
 Work Fax:  
 E-mail: jacoper@cebridge.net  
 Home E-mail:  
 Cell Phone:  
 Term: 10/18/2021  
 Congressional District: 1

\* Chairman 11/2014 - 11/2015

\*\*Vice Chairman 11/2014 - 11/2015

Rev February 6, 2015

## Liaisons for the Arkansas State Library

### **Governor's Office:**

Phyllis Bell  
Legislative and Agency Liaison  
Office of Governor Asa Hutchinson  
State Capitol, Room 120  
Little Rock, AR 72201  
Office: 501-683-6418  
Email: [Phyllis.Bell@governor.arkansas.gov](mailto:Phyllis.Bell@governor.arkansas.gov)

### **Attorney General's Office:**

Julie Chavis  
Assistant Attorney General  
Arkansas Office of Attorney General  
323 Center Street, Suite 200  
Little Rock, AR 72201  
Phone: 501.682.1089  
Fax: 501.682.7871  
Email: [Julie.chavis@arkansasag.gov](mailto:Julie.chavis@arkansasag.gov)

# ARKANSAS STATE LIBRARY BOARD BYLAWS

## ARTICLE I

### NAME

**Section 1.** The name of this organization shall be the ARKANSAS STATE LIBRARY BOARD as created by Act 489, Acts of Arkansas, 1979.

**Section 2.** The organization shall hereinafter be referred to as the “Board.”

## ARTICLE II

### PURPOSE

**Section 1.** The Board shall name the State Librarian.

**Section 2.** The Board shall act as the policy-making and responsible body for the Arkansas State Library and its functions as defined by Act 489 of 1979.

## ARTICLE III

### MEMBERSHIP

**Section 1.** The Board shall be composed of seven members appointed by the Governor, subject to confirmation by the Arkansas Senate, for their interest in libraries and statewide library development.

**Section 2.** One member of the Board shall be appointed from each of the four Congressional Districts and three members shall be selected from the State at-large, provided no more than two members are appointed from any one Congressional District.

## ARTICLE IV

### OFFICERS

**Section 1.** Officers of the Board shall consist of a Chairman and Vice Chairman. The State Librarian shall serve as executive secretary.

**Section 2.** Nomination and election of officers, with the exception of executive secretary, shall take place at the annual meeting.

**Section 2a.** Officers shall be nominated by a Nominating Committee of members named by the Chairman. Opportunity shall be given for additional nominations to be made from the floor.

**Section 2b.** Consent of all nominees shall be procured prior to nomination.

**Section 2c.** Officers shall be elected at the annual meeting for a term of one year. No officer shall serve for more than two consecutive terms.

**Section 2d.** Election of officers shall be by written ballot and counted by the executive secretary.

**Section 3.** Duties of the officers shall be defined by members as need arises.

**Section 3a.** The Chairman shall preside at all meetings and perform the duties generally assigned to this office.

**Section 3b.** The Vice Chairman, in the absence of the Chairman, shall preside over meetings and perform other duties as assigned.

**Section 3c.** The State Librarian, serving as executive secretary, shall keep the minutes of the Board meetings, attend all committee meetings, and perform duties generally assigned to this office. The executive secretary shall serve without vote in meetings of the Board or committees.

**Section 4.** Absences of officers or vacancies of office shall be filled by members as need arises.

**Section 4a.** In the absence of the Chairman, the Vice Chairman shall preside over the meeting and perform other duties as assigned.

**Section 4b.** In the absence of the Chairman and Vice Chairman, when a quorum is present, the members shall elect a temporary chairman to preside at the meeting and perform other duties as assigned.

**Section 4c.** When the office of Chairman is vacated during the year, the Vice Chairman shall serve as Chairman for the remainder of the unexpired term.

**Section 4d.** When the office of Vice Chairman is vacated during the year, the Nominating Committee shall nominate a replacement who shall be duly elected to serve the remainder of the unexpired term.

## **ARTICLE V**

### **COMMITTEES**

**Section 1.** The Chairman shall name members of the following STANDING COMMITTEES at the annual meeting.

**Section 1a.** The EXECUTIVE COMMITTEE shall consist of the Chairman, the Vice Chairman, and the executive secretary. This committee shall prepare the agenda for all meetings, call special meetings when deemed necessary, and perform interim duties as assigned by the Board.

**Section 1b.** The NOMINATING COMMITTEE shall be composed of two members appointed by the Chairman by September 1 each year. (The Chairman shall be excluded from membership.) The Committee shall prepare a slate of officers who have consented to serve if elected. The nominations shall be submitted in writing to the membership at least two weeks prior to the annual meeting.

**\*Section 1c.** the POLICIES AND BYLAWS COMMITTEE shall be composed of the Vice Chairman and two members named by the Chairman. This Committee shall review all policies and bylaws each year and recommend changes or additions where needed.

**Section 1d.** The GOVERNMENTAL LIASON COMMITTEE shall be composed of the Chairman and two members named by the Chairman. The duty of this Committee shall be to work with the State Librarian on all matters concerning local, state, and federal legislation and funding.

**Section 1e.** The PERSONNEL COMMITTEE shall be composed of two members named by the Chairman to serve with the Chairman to solicit and review applications and make recommendations to the Board for consideration for the position of State Librarian when a vacancy exists and to serve with the State Librarian to solicit and review applications and make recommendations to the Board for consideration for the managerial positions of associate or deputy directors when a vacancy exists.

**Section 2.** The Chairman shall name such AD HOC COMMITTEES as needed to carry out the functions of the Board.

## **ARTICLE VI**

### **MEETINGS**

**Section 1.** Regular meetings of the Arkansas State Library Board shall be held on the second Friday of February, May, August, and November.

**Section 2.** The annual meeting of the Board for organizational purposes shall be held at the time of the regular meeting in November.

**Section 3.** Special meetings of the Board may be called by the Executive Committee. Upon written request from three members of the Board, the Executive Committee shall be required to call a special meeting. The notices of such special meetings shall state the specific business to be transacted and no business shall be transacted except that stated in the call.

**Section 4.** Notices of all regular meetings and special meetings, when possible, shall be mailed by the State Librarian at least ten days prior to the date of the meeting.

**Section 5.** The order of business for regular meetings shall be:

1. Call to order
2. Reading of the minutes
3. Unfinished business
4. New business
5. Reports
6. Adjournment

## **ARTICLE VII**

### **QUORUM, VOTE**

**Section 1.** A majority (four) of the members of the Board shall constitute a quorum for the transaction of business. The Chairman shall count as a member for quorum.

**Section 2.** All business transacted by the Board shall be by majority vote of its members. The Chairman shall vote to confirm unanimity, in case of tie vote or when needed for quorum.

## **ARTICLE VIII**

### **AMENDMENTS**

**Section 1.** These bylaws may be amended by majority vote of the members at any regular meeting of the Board provided the amendment was stated in the call for the meeting or had been presented in writing at the previous regular meeting.

## **ARTICLE IX**

### **POLICIES, CONTRACTS, AGREEMENTS**

**Section 1.** The Board shall establish by majority vote such Policies as may be necessary to carry out the functions of the state library agency and to promote statewide library development.

**Section 2.** Proposed policies or policy changes must be submitted in writing to the members and discussed at a meeting prior to the regular meeting when the vote on the question is to be recorded.

**Section 3.** The Arkansas State Library through majority vote of the Board shall enter into such contracts and agreements with other libraries, institutions, and agencies as may be necessary to carry out the purposes of Act 489 of 1979.

## ARTICLE X

### STATE LIBRARIAN

The State Librarian shall be responsible to the Arkansas State Library Board for the proper management of the Arkansas State Library, for the administration of the policies to carry out the functions of the agency, for the preservation and care of its properties, and for the efficiency of its services.

## ARTICLE XI

### PARLIAMENTARY PROCEDURE AND AUTHORITY

**Section 1.** Except when in conflict with the provisions of Act 489 of 1979 or these Bylaws, Roberts Rules of Order, Revised, shall govern the proceedings of this Board.

**Section 2.** Act 489 of 1979, is the authority for these bylaws.

**“Section 1.** ... The State Librarian shall serve as executive secretary of the State Library Board, but without vote thereon, and shall attend all of the Board meetings and keep records thereof. The State Librarian shall have charge of the work of the State Library, and shall perform such other duties as the State Library Board may prescribe...”

**“Section 2. (a)** There is hereby created the State Library Board, hereinafter referred to as the “Board”, to consist of seven (7.) members to be appointed by the Governor subject to confirmation by the Arkansas Senate ...

**(b)** The members of the Board shall be appointed by the Governor for reason of their interest in libraries and statewide library development.”

**“Section 3.** ... The Board shall meet at such place or places and shall keep such records as it may deem to be appropriate. The Board shall select annually a Chairman and such other officers as it deems necessary and shall adopt policies and bylaws governing its meetings, the conduct of its business, and the business of the State Library. A majority of its members shall constitute a quorum for the transaction of business, and all business transacted by the Board shall be by majority vote of its members.”

**ASL Board Standing Committee Assignments -- 2015**

Executive Committee: Chair, Bell; Vice Chair, Campbell and Ashcraft

Nominating Committee: Cooper and Knox

Policies & By-Laws Committee: Vice Chair, Campbell; Ellis and Knox

Government Liaison Committee: Chair, Bell; Cooper and Kirby

Personnel Committee: Chair, Bell; Ellis and Ferguson

[In accordance with the By-Laws, the Chair shall name members of these standing committees at the annual meeting held in November.]

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## Arkansas State Library -- Staff Directory

8/7/2015

First Name	Last Name	Phone/Fax	Title
<b>Office of the State Librarian</b>		<b>501-682-1526 / 501-682-1899 FAX</b>	
CAROLYN	ASHCRAFT		STATE LIBRARIAN
BRANDY	BRYANT		ADMINISTRATIVE SPECIALIST III
DEBORAH	HALL		MANAGER OF GRANTS & SPECIAL PROJECTS
DANNY	KOONCE		PUBLIC INFORMATION SPECIALIST
<b>Deputy Director</b>		<b>501-682-2863 / 501-682-1529 FAX</b>	
DWAIN	GORDON		DEPUTY DIRECTOR
<b>Library for the Blind</b>		<b>501-682-1155 / 501-682-1529 FAX</b>	
JOHN (J.D.)	HALL	<b>1-866-660-0885 Toll Free</b>	MANAGER OF LIBRARY FOR THE BLIND
JEFFERY	KERSEY		SENIOR LIBRARIAN
NORMAN	VANDERBILT		LIBRARY SUPPORT ASSISTANT
SEARCY	EWELL		LIBRARY SUPPORT ASSISTANT
KELLY	SMITH		SENIOR LIBRARIAN
THOMAS	SEPE		LIBRARY TECHNICAL ASSISTANT
KRISTINA	WALTERMIRE		LIBRARIAN
JERRY	FIELDS		MAIL CLERK
<b>Library Development</b>		<b>501-682-1693 FAX</b>	
RUTH	HYATT	<b>501-682-5288</b>	MANAGER OF LIBRARY DEVELOPMENT
CATHERINE	HOWSER	<b>501-682-2860</b>	COORDINATOR OF CHILDREN'S & INSTITUTIONAL PROGRAMS
ZOE	BUTLER	<b>501-682-2874</b>	COORDINATOR OF THE ARKANSAS CENTER FOR THE BOOK
AMBER	GREGORY	<b>501-682-8576</b>	COORDINATOR OF E-RATE SERVICES
DONOVAN	MAYS	<b>501-682-5291</b>	COORDINATOR OF TECHNOLOGY SUPPORT
JANIE	CORONA-ROARK	<b>501-682-2159</b>	ADMINISTRATIVE SPECIALIST II
<b>Information Services</b>		<b>501-682-2053 / 501-682-1529 FAX</b>	
MICHAEL	STRICKLAND		MANAGER OF INFORMATION SERVICES
KATHLEEN	FOWLER		SENIOR LIBRARIAN
AVA	CONWAY		LIBRARY TECHNICAL ASSISTANT
WIN	GATES		LIBRARY TECHNICIAN
SHERRY	CHASTAIN		LIBRARY SUPPORT ASSISTANT
JUDI	KING		LIBRARY TECHNICIAN
<b>Outreach Services</b>		<b>501-682-1299 / 501-682-1529 FAX</b>	
<b>Network Services</b>		<b>501-682-6052 / 501-682-1531 FAX</b>	
SALLY	HAWKES		MANAGER OF NETWORK SERVICES

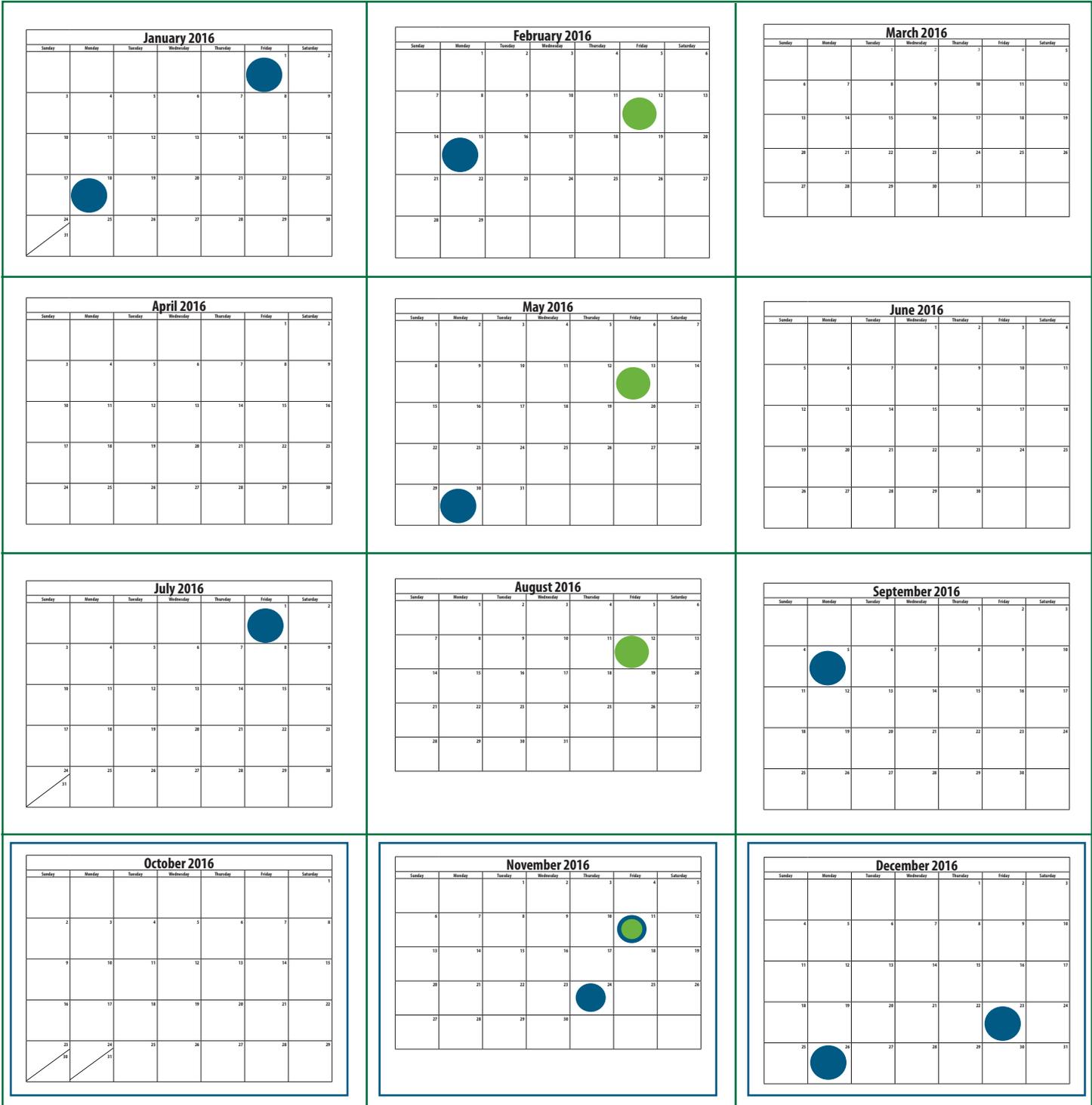
## Arkansas State Library -- Staff Directory

8/7/2015

First Name	Last Name	Phone/Fax	Title
<b>Collection Management</b>		<b>501-682-2550 / 501-682-1532 FAX</b>	
MARY	BREWER		DIVISION MANAGER OF COLLECTION MANAGEMENT
SUBRINA	WHITE		ADMINISTRATIVE SPECIALIST II
JEAN ANN	SLAVINGS		LIBRARY SUPPORT ASSISTANT
INELL	STIGALL		LIBRARY TECHNICIAN
EMMA	STEWART		LIBRARY TECHNICIAN
WENDY	BRILEY		LIBRARIAN
REBA	DRIVER		LIBRARIAN
JANICE	WEDDLE		LIBRARIAN
TINA	YOUNGBLOOD		LIBRARIAN
KATHY	SEYMOUR		SENIOR LIBRARIAN
CHERIE	MADARASH-HILL		SENIOR LIBRARIAN
STEPHANIE	CARTER		LIBRARIAN
ABBIE	WILSON		SENIOR LIBRARIAN
<b>Administration</b>		<b>501-682-1527/ 501-682-1533 FAX</b>	
MINDY	HODGES		ADMINISTRATIVE SERVICES MANAGER
TRISH	LUCKADUE		ADMINISTRATIVE SPECIALIST III
BROOKE	CRAWFORD		FISCAL SUPPORT SUPERVISOR
GWEN	SCALES		FISCAL SUPPORT SPECIALIST
SHARI	RUSH		FISCAL SUPPORT SPECIALIST
DUSTIN	BROCK		INFORMATION SYSTEMS COORDINATOR



# 2016



 State Library Board Meetings, as scheduled       State Observed Holidays

Jan 1 - New Year's Day; Jan 18 - Dr. Martin Luther King Jr. and Robert E. Lee's Birthdays (Observed); Feb 15 -George Washington's Birthday and Daisy Gatson Bates Day (Observed); May 30 - Memorial Day (Observed); July 4 - Independence Day; Sept 5 - Labor Day; Nov 11 - Veterans Day; Nov 24 - Thanksgiving Day; Dec 24 - Christmas Eve (observed on Friday, Dec. 23); Dec. 25 - Christmas Day (observed on Monday, Dec. 26)