Lee and Jim Vann Library

The Serials Librarian and the Director review new subscription requests and make recommendations to the professional staff. Serial selections are based on the same criteria as outlined for other materials in this policy statement. In addition to those guidelines, the following must be taken into account:

- 1. Indexing and the availability of the index in the USF library
- 2. Cost and serials budget
- 3. Accessibility through consortia agreements
- 4. Frequency of interlibrary loan requests for title
- 5. Requestor or department requesting or number of faculty requesting
- 6. Subject emphasis (see collection intensity levels); interdisciplinary usefulness of the publication; size of enrollments in requesting program; potential usage
- 7. Availability: subscription service vs. publisher
- 8. Foreign language/publisher
- 9. Frequency of publication

The decision to purchase a new serial implies a commitment on the part of the institution to retain this title on an ongoing basis. Other decisions such as whether to bind or purchase electronic format should also be made at this time. In order to maintain the integrity of the collection, serials cannot and will not be selected and dropped on a yearly basis.