Use the Library’s Catalog to search for books, magazines, journals, films, audio recordings, and more, located either at the Library (Columbus) or Learning Center (Delaware).

The **Find It Fast!** box on the Library’s homepage allows you to quickly begin searching the catalog for books, eBooks, or college textbooks.

From the Library’s homepage, click on the **Books & More** tab and select **Search the Catalog** to search CSLink and have more search features.

**SEARCH FEATURES:**

**Keyword(s):** Enter words or phrases relevant to your search. Combine more than one keyword with **AND** (Example: American and immigrant and cultures).

**Title:** Enter title into search field.

**Author:** Enter author’s last name first into the search field (Example: last name, first name).

**Subject:** Enter Library of Congress Subject Headings that correspond with your topic.

To see if your instructor placed an item on “Reserve,” search **Course Reserves** by course number or by course name.

Check **Other Libraries** to see holdings at OhioLINK member libraries or local Ohio libraries that may own your item. Request items from OhioLINK or SearchOhio and **have them sent to you** at the Columbus Circulation Desk or Delaware Learning Center.

Continued
YOUR RESULTS LIST:

If your search doesn’t return the results you’d like, change your keyword(s) or select a different way of searching from the drop-down menu: Author, Title, or Subject.

We don’t have it? Access OhioLINK and search other Ohio library catalogs. If another library owns the item, you can have it sent to the Columbus Circulation Desk or Delaware Learning Center.

Results are listed by relevance. You can also sort by date or title.

Check the Location to see where the item is in the library.

Click on the Title to find out more details about the book such as Table of Contents or Subject Headings at the bottom of the entry.

Use the Call # to locate the item on the shelves.

Look at the status to make sure the item is available for check out.

Questions? Ask a Librarian!
Columbus Campus: Library, Columbus Hall Reference Desk: 614.287.2460
Delaware Campus: The Learning Center, Moeller Hall Service Desk: 740.203.8183
http://library.csc.edu

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